

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

## **COMMITTEE ON FINANCE AND AUDIT**

**Thursday, January 29, 2004 - 9:00 A.M.**

**Milwaukee County Courthouse - Room 201-B**

### **M I N U T E S**

CASSETTE #68: Side B, #293-END

CASSETTE #69: Side A, #1-END; Side B, #1-END

CASSETTE #70: Side A, #1-#615

PRESENT: Supervisors McCue, Coggs-Jones\*, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair)

\*Supervisor Coggs-Jones was not present at the time of the roll call, but arrived soon thereafter.

### **SCHEDULED ITEMS:**

#### **\*\* PUBLIC HEARING \*\***

1. 03-417 To consider issuance of Airport Revenue Bonds in a principal amount not to exceed \$50,000,000 to finance improvements to the passenger terminal complex, completion of the parking structure addition, reconstruction of the bus/limousine queuing area and related improvements at General Mitchell International Airport.
  - (a)
- 68-B-307 The clerk read a Public Hearing statement, a copy of which is contained in the subject file. No one appeared.
2. 03-596 To consider issuance of General Obligation Bonds (a) in a principal amount not to exceed \$911,740 to finance improvements to the electrical distribution and plumbing systems and security/life safety system at the Milwaukee Public Museum, (b) in a principal amount not to exceed \$225,930 to finance fire alarm replacement at the Marcus Center for the Performing Arts, (c) in a principal amount not to exceed \$1,171,075 to finance the rehabilitation of roadways in the southeast quadrant of the Milwaukee County Grounds, and (d) in a principal amount not to exceed \$671,670 to finance the renovation of the Milwaukee County Historical Society building.
  - (a)
- 68-B-322 The clerk read a Public Hearing statement, a copy of which is contained in the subject file. No one appeared.

\*\*\*\*\*

### SCHEDULED ITEMS (CONTINUED):

3. 03-417 From Acting Fiscal and Budget Administrator, regarding recommendation for  
(a)(d) Underwriter for the Airport Revenue Bond issue.

68-B-356 **APPEARANCE:**

Pamela Bryant, Capital Finance Manager

Ms. Bryant summarized the subject report.

**ACTION BY: (Quindel) approve.**

Questions ensued.

**Vote on approval: 7-0**

**AYES:** McCue, Coggs-Jones\*, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

**\*Supervisor Coggs-Jones was not present at the time of the roll, but later requested to be recorded as voting aye on this item. There being no objection, it was so ordered.**

4. 03-415 An adopted resolution authorizing and directing the Department of  
(a) Administrative Services Fiscal Affairs Division, with the assistance of DAS-  
Economic Development Division and County Board staff, to work with the  
Private Industry Council of Milwaukee County to explore ways in which the  
County might assist the PIC in securing the financing it needs to acquire the  
North Avenue Commerce Center. (Adopted 7/24/03) **(REPORT FROM  
DIRECTOR, DAS)**

68-B-442 **APPEARANCES:**

Linda Seemeyer, Director of Administrative Services  
Scott Manske, Controller

Ms. Seemeyer summarized the subject report, dated January 23, 2004, a copy of which is contained in the subject file. The Department recommends that Milwaukee County be authorized to provide a guarantee on the loan being made to the Private Industry Council Services, LLC (PIC Services) by Bank One and North Milwaukee State Bank for the purchase and improvement of the North Avenue Commerce Center Phase I building. In addition, the Department recommends approval of a Memorandum of Understanding (MOU) between PIC Services, LLC, the Private Industry Council (PIC) and Milwaukee County, a copy of which is attached to the Department's report.

## **SCHEDULED ITEMS (CONTINUED):**

This item was temporarily laid over to allow for appearances by the County Board Chairman and the PIC Executive Director.

68-B-646    **Later in the meeting.**

### **APPEARANCES:**

County Board Chairman Lee Holloway  
Gerard Randall, Executive Director, PIC  
William Domina, Corporation Counsel  
Maria Monreal-Cameron, President/CEO, Hispanic Chamber of Commerce  
Juan Carlos Ruiz, Core El Centro  
Ernesto Nava, Empresarios Mexicanos  
Supervisor T. Anthony Zielinski, 12<sup>th</sup> District  
Jerome J. Heer, Director of Audits

County Board Chairman Holloway commented on and appeared in support of the proposal recommended by the Department of Administrative Services.

### ***ACTION BY: (Mayo) approve.***

A very lengthy discussion ensued.

Ms. Monreal-Cameron, Messrs. Ruiz and Nava, and Supervisor Zielinski expressed their opposition to PIC relocating the HIRE Center, located in the Milwaukee Enterprise Center-South at 816 West National Avenue, to the location at North 27<sup>th</sup> Street and West North Avenue.

Supervisor Zielinski strongly urged the Committee to lay over this matter to provide an opportunity for the parties to sit down and come up with a satisfactory resolution to the above issue. He indicated that a representative of the County Executive informed him that the County Executive would not be opposed to a lay over if it provided time to work out a resolution to this matter.

Mr. Randall explained that HIRE is a collaboration of PIC, MATC, Job Service of Wisconsin, United Way and the AFL-CIO, which was formed to serve dislocated workers throughout Milwaukee County. He expressed his willingness to sit down and discuss how to address the HIRE Center to make sure there is continued high-quality service provided to the residents on the south side, particularly to the Spanish-speaking. He further stated that he would be willing to commit to no move for the duration of this year. Beyond that, Mr. Randall stated that it would be very tough to make a guarantee as he doesn't know what HIRE Center funding would look like for its continued support. That decision is clearly independent of what is before the Committee today.

## SCHEDULED ITEMS (CONTINUED):

Supervisor Coggs-Jones suggested that the Committee recommend approval today. The parties can get together between now and Board day to try and resolve the issue of the HIRE Center. If a satisfactory resolution is not worked out by Board day, the matter could be referred back to Committee or laid over by the County Board.

Supervisor Zielinski replied that such an approach is reasonable.

Further discussion ensued.

03-415     **Vote on approval: 7-0**  
(a)(a)

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

5.     03/04-1     Fund Transfers.  
A1)-A2) – Departmental-Receipt of Revenue (2003)  
B1)-B4) – Departmental-Receipt of Revenue (2004)  
C1)-C2) – Capital Improvement (2003)  
D1)-D2) – Capital Improvement (2004)  
E1)-E2) – Departmental-Capital Outlay (2003)  
F1) – Departmental-Capital Outlay (2004)  
G1) – Departmental-Other Charges (2004)  
H1) – Departmental (2003)

68-B-498     Separate action was requested on fund transfers B4) and E2).

***ACTION BY: (Schmitt) approve the aforesaid fund transfers, exclusive of B4) and E2). 7-0***

**AYES:** McCue, Coggs-Jones\*, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

**\*Supervisor Coggs-Jones was not present at the time of the roll, but later requested to be recorded as voting aye on this item. There being no objection, it was so ordered.**

68-B-544     **B4):**

**APPEARANCE:**

George Searing, Asst. Director, Fiscal & Support Svs., Department on Aging

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (Mayo) approve fund transfer B4). 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

***NOES:*** 0

68-B-593 **E1):**

**APPEARANCE:**

Terrence Cooley, County Board Chief of Staff

Questions and comments ensued.

***ACTION BY: (Quindel) amend fund transfer E1) by adding the words  
“or equivalent equipment” after the sentence that states “Transfer of these  
funds will allow the County Board to purchase two new Konica 7165 copiers.”  
7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

***NOES:*** 0

***ACTION BY: (Quindel) approve fund transfer E1) as amended. 6-0***

***AYES:*** Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 6

***NOES:*** 0

***EXCUSED:*** McCue

6. 04-58 From Acting Director of Public Works, requesting approval of the staffing and consultant use plan for 2004 Capital Improvement projects and selected major maintenance projects under the authority of the Department of Public Works as recommended by the Department of Public Works. **(Also to Committee on Transportation, Public Works and Transit)**

68-B-633 ***ACTION BY: (McCue) concur in the recommendation of the Transportation,  
Public Works and Transit Committee of 1/21/04 to approve the subject request.  
7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

***NOES:*** 0

## SCHEDULED ITEMS (CONTINUED):

7. 04-42 Resolution by Supervisor Borkowski, creating the Employee Health Care Task Force to explore alternatives to the manner in which health insurance and health services are provided to Milwaukee County employees, retirees and their families. **(Also to Committees on Personnel and Health and Human Needs)**

69-A-672 **APPEARANCES:**

Supervisor Mark Borkowski, 11<sup>th</sup> District  
Patty Yunk, AFSMCE District Council 48  
Supervisor Robert Krug, 9<sup>th</sup> District

Supervisor Borkowski commented on his resolution and informed the Committee that after hearing comments by Ms. Yunk, the Health and Human Needs Committee laid it over to the call of the chair, which action he supported.

Ms. Yunk proceeded to comment on the item.

***ACTION BY: (McCue) lay over to the call of the chair, as also recommended by the Health and Human Needs Committee on 1/28/04.***

A lengthy discussion ensued.

**Vote on lay over: 4-3**

**AYES:** McCue, Coggs-Jones, Schmitt & Nyklewicz (Chair) – 4

**NOES:** Quindel, Mayo & Broderick – 3

8. 03-599 Resolution by Supervisor Krug, authorizing and directing the Director of the Department of Administrative Services to identify a source of funds in order to procure an online grant locator database for County-wide departmental use.

69-B-375 **APPEARANCES:**

Supervisor Robert Krug, 9<sup>th</sup> District  
Linda Seemeyer, Director of Administrative Services

Supervisor Krug commented on his resolution.

Questions and comments ensued.

***ACTION BY: (Quindel) approve. 6-0***

**AYES:** McCue, Coggs-Jones, Quindel, Schmitt, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Mayo

**SCHEDULED ITEMS (CONTINUED):**

9. 03-598 Resolution by Supervisor Krug, to authorize and direct the Directors of the Department of Administrative Services and Division of Human Resources to retain an actuary to calculate Milwaukee County's accrued liability for retiree health care costs and to adopt a policy to earmark a portion of future land sale revenues to help pre-pay these post-retirement benefit costs.

69-B-513 **APPEARANCES:**

Supervisor Robert Krug, 9<sup>th</sup> District  
Linda Seemeyer, Director of Administrative Services  
Patty Yunk, AFSCME District Council 48

Chairman Nyklewicz suggested that this resolution be referred to the Department of Administrative Services, the Audit Department and the Division of Human Resources for a report back.

***ACTION BY: (McCue) refer to the aforesaid parties as suggested by the Chairman.***

Discussion ensued.

**Vote on referral: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

10. 04F1 From Corporation Counsel and Principal Assistant Corporation Counsel, regarding roles of County Board and Pension Board with respect to Pension contribution. *(Requested by the Committee on Finance and Audit during its 2004 budget deliberations.)*

69-B-711 **APPEARANCES:**

William Domina, Corporation Counsel  
Mark Grady, Principal Assistant Corporation Counsel

Mr. Domina summarized the subject report.

Questions and comments ensued.

***The Committee no action regarding this informational report.***

## SCHEDULED ITEMS (CONTINUED):

11. 03-134 From the Sheriff's Department, regarding pharmacy cost update.  
(a) **(INFORMATIONAL) (NO ACTION REQUIRED) (Also to Committee on Judiciary, Safety and General Services)**

70-A-37 **APPEARANCE:**  
Michael Kalonick, Medical Program Administrator, Sheriff's Department

Mr. Kalonick provided to the Committee a further update, dated January 27, 2004, a copy of which is contained in the subject file. Chairman Nyklewicz asked him to submit a corrected copy of the January 27<sup>th</sup> report for the file as Mr. Kalonick indicated that some verbiage was inadvertently included in the report.

***The Committee took no action regarding the aforesaid informational reports.***

12. 04-80 From Chief Information Officer, Information Management Services Division (IMSD), requesting creation of six positions in the IMSD for its support to the Sheriff's Department and Department of Child Support Enforcement. **(Also to Committee on Personnel and Division of Human Resources) (REPORT FROM COUNTY BOARD STAFF)**

70-A-174 **APPEARANCES:**  
Bud Borja, Chief Information Officer, IMSD  
Mary Reddin, Assistant Manager, IMSD  
Patty Yunk, AFSCME District Council 48

***ACTION BY: (Mayo) approve the creation of one Project Manager position and five IT Client Support Specialist 4 positions within IMSD as recommended by County Board staff as well as the further recommendation of County Board staff that the Chief Information Officer be requested to provide a status report to the Committee on Finance and Audit in June 2004 regarding IMSD's full assumption of IT duties within the Sheriff's Department and House of Correction.***

Ms. Yunk raised concern that the five IT Client Support Specialist 4 positions would not be represented by a bargaining unit. Chairman Nyklewicz advised that such concern would be addressed by the Personnel Committee tomorrow.

**Vote on approval: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0



## SCHEDULED ITEMS (CONTINUED):

13. 02-384 (a) From Chief Information Office, Information Management Services Division (IMSD), submitting an informational report on the progress of the Human Resource System Management Committee. **(INFORMATIONAL) (NO ACTION REQUIRED) (Also to Committee on Personnel)**

70-A-320 **APPEARANCES:**

Bud Borja, Chief Information Officer, IMSD  
Robert Kiefert, Intranet and HR/Financial Systems Manager

Mr. Kiefert briefly summarized the subject report.

Questions ensued.

***The Committee took no action regarding this informational report.***

14. 03-534 From the Treasurer, recommending modifications to Milwaukee County's investment policy. **(10/23/03: referred to County Board staff, Audit Department, Controller and Corporation Counsel)**

70-A-407 **APPEARANCE:**

Dorothy K. Dean, Treasurer

Mr. Cady presented the report submitted in response to the Committee's request on October 23, 2003, prepared by himself, the Director of Audits and the Controller, a copy of which is contained in the subject file. He noted that Corporation Counsel submitted a separate memo, a copy of which is also contained in the subject file. The report suggests further modifications from that which was initially submitted by the Treasurer.

***ACTION BY: (Broderick) approve modifications to the County's investment policy as recommended by County Board staff, the Director of Audits and the Controller.***

Treasurer Dean advised that she wholeheartedly agrees with the proposed modifications, exclusive of the following note appearing on Lines 163-165: "Note: It is understood that on an occasional and short-term basis, usually less than a month, it may be necessary to exceed the 50% maximum investment in the Local Government Pool Investment Fund of the State Investment Board."

***ACTION BY: (Broderick) amend the modifications to the investment policy by deleting the aforesaid language appearing on Lines 163-165.***

**SCHEDULED ITEMS (CONTINUED):**

In response to a query by Supervisor McCue, Mr. Cady indicated that the work group stands by its original recommendation.

Questions and comments ensued.

**Thereafter, Supervisor Broderick WITHDREW his motion to amend.**

**Vote on approval: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

15. 04-37 From the Treasurer, requesting a change to the Milwaukee County Ordinances to allow both a reasonable collections fee on NSF checks and for state of the art collection services.

70-A-514 **APPEARANCE:**  
Dorothy K. Dean, Treasurer

***ACTION BY: (Mayo) approve.***

Treasurer Dean suggested that her request be referred to County Board staff, Director of Audits, Corporation Counsel and the Controller.

***ACTION BY: (Mayo) withdraw motion to approve and instead move referral to County Board staff, Director of Audits, Corporation Counsel and the Controller as suggested by the Treasurer. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

16. 04-91 From Acting Fiscal and Budget Administrator, requesting approval of payment to Mercer Human Resources Consulting for professional services provided prior to contract execution.

17. 04-92 From Director of Administrative Services, requesting approval of payment to Milliman USA for professional services provided prior to contract execution.

70-A-539 **ITEMS 16 AND 17 WERE CONSIDERED TOGETHER.**

**SCHEDULED ITEMS (CONTINUED):**

**APPEARANCE:**

Scott Manske, Controller

***ACTION BY: (Mayo) approve Items 16 and 17. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

18. 03-494 (a) **Adopted Budget Amendment 1A005** deleted language from the County Executive's Recommended Budget establishing a policy beginning in 2004 that no County-owned or leased passenger vehicle, other than those for law enforcement, will be assigned on a permanent basis to individuals, and referred such language to the Committee on Finance and Audit. **(Suggested Action: Refer to Department of Administrative Services and County Board staff)**
- 70-A-549 ***ACTION BY: (Schmitt) refer to the Department of Administrative Services and County Board staff for report back. 7-0***
- AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7
- NOES:** 0
19. 04-90 From Director of Audits, submitting Review of La Causa, Inc. Special Needs Child Care Program Expenditures. **(Also to Committee on Health and Human Needs)**
- 70-A-554 **APPEARANCE:**  
Jerome J. Heer, Director of Audits
- ACTION BY: (Coggs-Jones) concur in the action of the Health and Human Needs Committee of 1/28/04 to approve Recommendation #1 in the audit review and direct DHHS to recoup disallowed expenses from La Causa and seek guidance from the State of Wisconsin regarding amounts in dispute; further, that DHHS and the Department of Audit, at the call of the chair of the Committees on Health and Human Needs and Finance and Audit, report on the development and progress of a repayment agreement with La Causa for disallowed expenses of up to \$511,431.***
- Mr. Heer proceeded to review the audit findings.

**SCHEDULED ITEMS (CONTINUED):**

**Vote to concur with Health and Human Needs Committee: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

**DEADLINE**

*The deadline for items for the next regular meeting (March 11, 2004)  
is Friday, February 27, 2004.*

***All items for the agenda must be in the Committee Clerk's  
possession by the end of the business day on  
FRIDAY, FEBRUARY 27, 2004.***

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with  
Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*

---

**STAFF PRESENT:**

Steve Agostini, Acting Fiscal and Budget Administrator  
Jerome J. Heer, Director of Audits  
Douglas Jenkins, Deputy Director of Audits  
Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. The foregoing items were not necessarily considered in agenda order. Committee files contain copies of communications, reports and resolutions/ordinances, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:05 a.m. to 12:25 p.m.

---

Adjourned,

***Lauri Henning***

Chief Committee Clerk  
Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.  
Clerk: Lauri Henning, 278-4227  
Research Analyst: Steve Cady, 278-4347

**SPECIAL MEETING OF THE  
COMMITTEE ON FINANCE AND AUDIT**

**Thursday, February 5, 2004 - 12:00 P.M.**

**Milwaukee County Courthouse - Room 201-B**

**M I N U T E S**

CASSETTE #70: Side B, #4-#107

PRESENT: Supervisors McCue, Coggs-Jones\*, Mayo, Schmitt, Broderick, & Nyklewicz (Chair)  
EXCUSED: Supervisor Quindel

\*Supervisor Coggs-Jones was not present at the time of the roll call, but arrived shortly thereafter.

**SCHEDULED ITEMS:**

1. 03-596 Recommendation from Department of Administrative Services relative to bid  
(a)(f) award for the sale of General Obligation Corporate Purpose Bonds, Series 2004A.

**NOTE:** *The Bid Opening will take place at 10:00 a.m. in Room 201-B of the Milwaukee County Courthouse.*

**APPEARANCES:**

Pamela Bryant, Capital Finance Manager

A total of seven (7) bids were received for General Obligation Corporate Purpose Bonds (all electronically submitted), which are summarized below:

|                                   | <b>Net<br/>Interest Dollar<br/>Cost</b> | <b>True<br/>Interest<br/>Rate</b> |
|-----------------------------------|---|-----------------------------------|
| ABN AMRO Financial Services, Inc. | \$9,436,804.12                          | 3.7210%                           |
| Citigroup Global Markets, Inc.    | \$9,456,874.02                          | 3.7324%                           |
| UBS Financial Services, Inc.      | \$9,624,170.58                          | 3.7362%                           |
| A.G. Edwards & Sons, Inc.         | \$9,548,816.69                          | 3.7399%                           |
| J.P. Morgan Securities, Inc.      | \$10,029,435.26                         | 3.7500%                           |
| Piper Jaffray                     | \$10,056,456.88                         | 3.7895%                           |
| Merrill Lynch & Co.               | \$9,698,834.99                          | 3.8060%                           |

**SCHEDULED ITEMS (CONTINUED):**

**DAS RECOMMENDATION:** ABN AMRO Financial Services, Inc. at a net interest dollar cost of \$9,436,804.12 and net interest rate of 3.7210%.

***ACTION BY: (Schmitt) approve the aforesaid DAS recommendation. 6-0***

**AYES:** McCue, Coggs-Jones, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Quindel

|   |
|---|
| <p><i>ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.</i></p> |
|---|

---

**STAFF PRESENT:**

Steve Agostini, Acting Fiscal and Budget Administrator

Steve Cady, County Board Fiscal and Budget Analyst

---

This meeting was recorded on tape. Committee files contain copies of the subject report and resolution, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 12:00 p.m. to 12:05 p.m.

---

Adjourned,

***Lauri Henning***

Chief Committee Clerk

Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

## COMMITTEE ON FINANCE AND AUDIT

Thursday, March 11, 2004 - 9:00 A.M.

**Milwaukee County Courthouse - Room 201-B**

### MINUTES

CASSETTE #70: Side B, #108-END

CASSETTE #71: Side A, #1-END; Side B, #1-#668

PRESENT: Supervisors McCue, Coggs-Jones\*, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair)

\*Supervisor Coggs-Jones was not present at the roll, but arrived shortly thereafter.

### SCHEDULED ITEMS:

1. 04-97 From County Executive, appointing Ronald Tays to serve on the Milwaukee County Federated Library System Board. Mr. Tays is filling the vacancy on the Board for a term expiring December 31, 2006.

70-B-127 **APPEARANCES:**  
Ronald Tays, Appointee  
Steve Mokrohisky, County Executive's Office

**ACTION BY: (McCue) approve. 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

2. 04-153 From Acting Fiscal and Budget Administrator, requesting authorization to  
(a) issue a not-to-exceed \$125,000,000 General Obligation Refunding Bonds, Series 2004A, to refund various maturities for the years 1997-2003.

70-B-141 **APPEARANCES:**  
Pamela Bryant, Capital Finance Manager  
Brad Viegut, Robert W. Baird & Co. (Financial Advisor)  
Brian Lanser, Quarles & Brady (Bond Counsel)

Ms. Bryant explained the subject request.

## SCHEDULED ITEMS (CONTINUED):

Discussion ensued regarding accelerating the bond sale. Chairman Nyklewicz indicated that he would be willing to convene a special meeting of the Committee in order to move forward in a timely manner.

**ACTION BY: (McCue) approve with the above understanding. 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

3. 04-153 From Acting Fiscal and Budget Administrator, requesting approval of an  
(b) underwriter for the issuance of not-to-exceed \$125,000,000 General Obligation Refunding Bonds, Series 2004A.

70-B-278 **APPEARANCES:**  
Pamela Bryant, Capital Finance Manager  
Brad Viegut, Robert W. Baird & Co. (Financial Advisor)

Ms. Bryant summarized the subject request.

Questions and comments ensued.

**ACTION BY: (McCue) approve. 6-1**

**AYES:** McCue, Coggs-Jones, Quindel, Schmitt, Broderick & Nyklewicz (Chair) – 6

**NOES:** Mayo – 1

4. 04-1 Fund Transfers.  
**A1)-A4) – Departmental-Receipt of Revenue**  
**B1)-B4) – Capital Improvements**  
**C1)-C2) – Departmental**  
**D1) – Unallocated Contingent Fund**

70-B-321 Questions and comments ensued regarding the following fund transfers:

A2) – Appearances by Lisa Marks and Agnes Marcinowski, Department of Child Support Enforcement.

A3) – Appearances by Rob Henken, Associate Director of Health and Human Services, and Jerome J. Heer, Director of Audits.

B3) – Appearance by Greg High, Director of Architectural, Engineering and Environmental Services.



**SCHEDULED ITEMS (CONTINUED):**

C2) – Appearances by Terry Kocourek, Acting Director of Parks and Public Infrastructure, and Molly Pahl, Department of Administrative Services.

D1) – Appearance by Karen Heerhold, Department of Administrative Services.

Separate action was requested on fund transfers C2) and D1).

***ACTION BY: (Schmitt) approve the fund transfers, excluding C2) and D1). 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

***NOES:*** 0

***ACTION BY: (McCue) approve fund transfer C2). 6-1***

***AYES:*** McCue, Coggs-Jones, Quindel, Schmitt, Broderick & Nyklewicz (Chair) – 6

***NOES:*** Mayo – 1

***ACTION BY: (Broderick) approve fund transfer D1). 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

***NOES:*** 0

5. 03-16 From Acting Fiscal and Budget Administrator, regarding 2003 fiscal status report. **(INFORMATIONAL) (NO ACTION REQUIRED)**

70-B-591 **APPEARANCE:**  
Scott Manske, Controller

Mr. Manske reported that at this time a surplus of \$100,000 is projected for 2003.

Questions and comments ensued.

***The Committee took no action regarding this informational report.***

## SCHEDULED ITEMS (CONTINUED):

6. 04-154 From Acting Fiscal and Budget Administrator, submitting preliminary Report of 2003 Carryovers to 2004.

70-B-615 **APPEARANCES:**  
Steve Agostini, Acting Fiscal and Budget Administrator  
Pamela Bryant, Capital Finance Manager

Mr. Agostini provided Committee members with an additional schedule not included in the original report listing denied carryovers, a copy of which is contained in the subject file.

***ACTION BY: (McCue) approve the carryovers from 2003 to 2004 as tentatively recommended by the Department of Administrative Services, with the understanding that any changes made in the final carryover report would be brought back to the committee for review and approval.***

Questions and comments ensued.

### **Vote on approval: 7-0**

**AYES:** McCue, Coggs-Jones\*, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

**\*Supervisor Coggs-Jones was not present at the time of the roll call, but later requested to be recorded as voting aye on this item. There being no objection, it was so ordered.**

7. 04-145 From Deputy Director of Public Works, requesting authorization to sign a Price Agreement Release for long delivery date bus purchases and spare parts, in advance of an adopted budget. **(Also to Committee on Transportation, Public Works and Transit)**

70-B-691 **APPEARANCE:**  
Tom Kenney, Acting Director of Public Works

***ACTION BY: (Mayo) approve, as also recommended by the Transportation, Public Works and Transit Committee on 3/3/04. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

**SCHEDULED ITEMS (CONTINUED):**

8. 04-110 From Director of Audits, submitting Follow-up Audit of Homeowners Protection Program, Department of Parks and Public Infrastructure, Airport Division, dated February 2004. (COPIES PROVIDED DIRECTLY BY AUDIT DEPARTMENT)

71-A-555 **APPEARANCE:**

Jerome J. Heer, Director of Audits

Mr. Heer reviewed the subject audit report.

Comments ensued.

***ACTION BY: (McCue) receive and place on file. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo\*, Schmitt, Broderick & Nyklewicz (Chair) – 7

***NOES:*** 0

***\*Supervisor Mayo was not present when the roll call was taken, but later requested to be recorded as voting aye on this item. There being no objection, it was so ordered.***

9. 04-149 From Director of Audits, submitting 2003 Annual Report Audit Hotline and Audit Activity Related to Fraud, Waste and Abuse, dated February 2004. (COPIES PROVIDED DIRECTLY BY AUDIT DEPARTMENT)

71-A-606 **APPEARANCE:**

Jerome J. Heer, Director of Audits

Mr. Heer reviewed the subject annual report.

Questions and comments ensued.

***ACTION BY: (Quindel) receive and place on file. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

***NOES:*** 0

**SCHEDULED ITEMS (CONTINUED):**

10. 04-152 From Director of Audits, regarding limited review of the Tax Listing Services Division within the Register of Deeds.

71-A-681 **APPEARANCES:**  
Jerome J. Heer, Director of Audits  
John La Fave, Register of Deeds

Mr. Heer reviewed the subject report, after which Mr. LaFave commented.

***ACTION BY: (Mayo) receive and place on file.***

Questions and comments ensued.

**Vote to receive and place on file: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

11. 04-155 From Acting Fiscal and Budget Administrator, requesting authorization to apply for a loan of \$18,627,012 from the State Trust Fund Loan Program to be applied towards Milwaukee County's unfunded pension liability.

70-B-714 **APPEARANCES:**  
Steve Agostini, Acting Fiscal and Budget Administrator  
Supervisor Robert Krug, 9<sup>th</sup> District  
Jerome J. Heer, Director of Audits

Mr. Agostini reviewed the subject report.

At the concurrence of Mr. Agostini, Chairman Nyklewicz indicated that the Department's recommendation should be modified to reflect if the County moves forward with this loan that it holds on to the \$4.6 million savings that is realized as part of 2004 as possible offset for any increase in contribution to the pension fund as a result of the five-year amortization of the unfunded liability in this area versus the 30-year amortization that the actuary was anticipating.

Supervisor Quindel suggested taking the savings and using a portion of it each year. Mr. Agostini replied that would be a reasonable alternative.

A lengthy discussion ensued.

## SCHEDULED ITEMS (CONTINUED):

***ACTION BY: (McCue) approve with modifications that DAS and County Board staff will develop language that would hold onto the \$4.6 million savings, smooth out the realized savings over the five-year period, and explore other opportunities for savings.***

A question arose as to whether approval of this matter would require three-fourths vote by the County Board. It was subsequently determined that it would require three-fourths vote.

### **Vote on approval as modified: 6-1**

**AYES:** McCue, Coggs-Jones, Quindel, Schmitt, Broderick & Nyklewicz (Chair) – 6

**NOES:** Mayo – 1

12. 03-582 (a)(a) From Director of Health and Human Services, updating the fiscal and operational plan of the Behavioral Health Division for 2004. **(Also to Committee on Health and Human Needs) (INFORMATIONAL) (NO ACTION REQUIRED)**

71-B-25

#### **APPEARANCES:**

Paula Lucey, Director of Health and Human Services  
Jim Hill, Interim Administrator, Behavioral Health Division  
Patty Yunk, AFSCME District Council 48

***ACTION BY: (Mayo) concur in the action of the Health and Human Needs Committee of 3/10/04 that the subject report be received and placed on file.***

Ms. Lucey reviewed the subject report.

Ms. Yunk commented.

Questions ensued by Committee members.

### **Vote to receive and place on file: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

**SCHEDULED ITEMS (CONTINUED):**

13. 04-112 From Director of Health and Human Services, requesting abolishment of two positions of Clerical Assistant I, one position of Clerical Specialist, one position of Program Coordinator and one position of Detention and Dispositional Services Coordinator, and requesting creation of two positions of Clerical Assistant II and one position of Business Manager, in the Delinquency and Court Services Division in the Department of Health and Human Services. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

71-B-334 **APPEARANCES:**

Paula Lucey, Director of Health and Human Services  
Kathy Malone, Administrator, Delinquency and Court Services Division

***ACTION BY: (Coggs-Jones) approve the abolishment of 2 positions of Clerical Assistant 1, 1 position of Clerical Specialist and 1 position of Program Coordinator, and the creation of 2 positions of Clerical Assistant 2, effective March 28, 2004, and the abolishment of 1 position of Detention and Dispositional Services Coordinator and the creation of 1 position of Grants Coordinator, effective July 18, 2004, in order to provide the Delinquency and Court Services Division with the staffing necessary to effectively manage the numerous grants and contracts presently in place and allow the Division to continue to successfully compete for the awarding of similar grants in the future. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

14. 04-111 From Interim Administrator, Behavioral Health Division, requesting creation of 10 Psychiatric Social Worker (PSW) Pool positions. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

71-B-371 **APPEARANCES:**

Paula Lucey, Director of Health and Human Services  
Jim Hill, Interim Administrator, Behavioral Health Division  
Patty Yunk, AFSCME District Council 48

Ms. Yunk pointed out that the union and the County are still working on the specifics of a collateral agreement regarding this request.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (Mayo) approve the creation of 10 positions of Psychiatric Social Worker-Pool, effective March 28, 2004, in order to provide the Behavioral Health Division with the staffing necessary to provide the appropriate level of social services in in-patient and/or community-based programs. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

15. 04-113 From the Sheriff, requesting approval of proposed reorganization of the Inmate Medical Services Unit of the Milwaukee County Jail, involving the abolishment of 11 positions and creation of eight positions. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

71-B-400 **APPEARANCES:**

Inspector Kevin Carr and Michael Kalonick, Sheriff's Department  
Molly Pahl, Department of Administrative Services  
Claudia Dolphin, Federation of Nurses and Other Health Professionals

Ms. Dolphin expressed support for the subject request.

***ACTION BY: (Mayo) approve the abolishment of 2½ positions of Nursing Supervisor (Shift Supervisor), 1 position of Nurse Practitioner, 5½ positions of LPN and 2 positions of Unit Clerk, and creation of 2 positions of Assistant Director of Nursing, 2 positions of Registered Nurse 2-Mental Health, 2 positions of Registered Nurse 1, 1 position of Accreditation Coordinator and 1,600 hours of a Pool Nurse Practitioner, effective March 29, 2004, in order to create greater efficiencies in the Medical and Psychiatric Services Units of the Sheriff's Department. 6-1***

**AYES:** McCue, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 6  
**NOES:** Coggs-Jones –1

16. 03-583 (a) An adopted resolution directing the Department of Administrative Services, in conjunction with County Board staff, to prepare an informational report to be submitted to the County Board by March 2004 outlining the financial and programmatic impact of a 1%, 3% or 5% reduction as of June 1 in all professional service and purchase of service contracts funded in the 2004 Milwaukee County Adopted Budget, as well as additional information. (Adopted 12/18/03) **(PRELIMINARY REPORT FROM DAS AND COUNTY BOARD STAFF)**

## SCHEDULED ITEMS (CONTINUED):

71-B-438 **APPEARANCES:**

Steve Cady, County Board Fiscal and Budget Analyst  
Vera Westphal, Department of Administrative Services

Mr. Cady reviewed the preliminary informational report, a copy of which is contained in the subject file. He noted that a more complete report will be submitted in May.

Chairman Nyklewicz indicated that the Committee could receive and place on file the staff report or lay it over pending receipt of the additional information. He preferred lay over.

***ACTION BY: (Mayo) lay over the staff report pending receipt of additional information in the May meeting cycle. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

17. 04F2 From Director, Department of Administrative Services, providing a report on  
(04-156) the action plan and status report to manage the 2004 County-wide Retirement Savings, Org. Unit 1941.

71-B-520 **APPEARANCES:**

Linda Seemeyer, Director, Department of Administrative Services  
Patty Yunk, AFSCME District Council 48  
Jerome J. Heer, Director of Audits

Ms. Seemeyer reviewed the subject report.

***ACTION BY: (Schmitt) receive and place on file, with the understanding that the Director of Administrative Services will report monthly to the Committee on Finance and Audit on the status of the 2004 County-wide retirement savings and continue to closely monitor the filling of positions.***

Discussion ensued.

**Vote to receive and place on file: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0



**SCHEDULED ITEMS (CONTINUED):**

|   |
|---|
| <p><i>ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.</i></p> |
|---|

---

**STAFF PRESENT:**

Steve Agostini, Acting Fiscal and Budget Administrator  
Jerome J. Heer, Director of Audits  
Douglas Jenkins, Deputy Director of Audits  
Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. The foregoing items were not necessarily considered in agenda order. Committee files contain copies of communications, reports and resolutions/ordinances, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:05 a.m. to 12:00 p.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk  
Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.  
Clerk: Lauri Henning, 278-4227  
Research Analyst: Steve Cady, 278-4347

## **SPECIAL MEETING OF THE COMMITTEE ON FINANCE AND AUDIT**

**Thursday, March 18, 2004 - 12:00 P.M.**

**Milwaukee County Courthouse - Room 201-B**

### **MINUTES**

CASSETTE #71: Side B, #669-#697

PRESENT: Supervisors McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair)

#### **SCHEDULED ITEMS:**

1. 03-417 Recommendation from Department of Administrative Services regarding  
(a)(e) negotiated sale for Airport Revenue Bonds, Series 2004A.

#### **APPEARANCES:**

Pamela Bryant, Capital Finance Manager

Ms. Bryant summarized the subject recommendation.

***ACTION BY: (Schmitt) approve the resolution attached to the Department's report authorizing the sale of \$37,360,000 Airport Revenue Bonds, Series 2004A, at a negotiated true interest rate for the bonds of 4.47 percent. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Schmitt, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*

---

**STAFF PRESENT:**

Pamela Bryant, Capital Finance Manager  
Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. Committee files contain copies of the subject report and resolution, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 12:08 p.m. to 12:12 p.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk  
Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

**SPECIAL MEETING OF THE  
COMMITTEE ON FINANCE AND AUDIT**

**Thursday, April 1, 2004 - 9:00 A.M.**

**Milwaukee County Courthouse - Room 201-B**

**M I N U T E S**

CASSETTE #72: Side A, #4-#216

PRESENT: Supervisors McCue, Coggs-Jones, Quindel, Schmitt, Broderick & Nyklewicz (Chair)

EXCUSED: Supervisor Mayo

**SCHEDULED ITEMS:**

**\*\* PUBLIC HEARING \*\***

1. 04-153 To consider issuance of General Obligation bonds in a principal amount not to exceed  
(a) \$5,125,000 for the purpose of refunding obligations issued to finance the projects listed below:
- Improvements to the Marcus Center for the Performing Arts.
  - Improvements to facilities and seawall replacement at Milwaukee County War Memorial Center.
  - Improvements to facilities at Milwaukee Public Museum.
  - Construction of a youth activities center.
  - Building rehabilitation at Villa Terrace Decorative Arts Museum.
  - Land acquisition.
  - Construction of visitors' center at Boerner Botanical Gardens.
  - Renovation of Milwaukee County Historical Society Building.
  - Rehabilitation of roadways on Milwaukee County Grounds.

#10 The Clerk read a Public Hearing statement, a copy of which is contained in the subject file. **No one appeared.**

\*\*\*\*\*

2. 04-153 Recommendation from Department of Administrative Services regarding negotiated sale  
(a) for General Obligation Refunding Bonds, Series 2004A.

#65 **APPEARANCES:**  
Pamela Bryant, Capital Finance Manager  
Keith Kolb, Robert W. Baird (Finance Advisor)  
Brian Lanser, Quarles & Brady (Bond Counsel)

## SCHEDULED ITEMS (CONTINUED):

Ms. Bryant advised that based on current market conditions the County should not pursue the refunding at this time, but continue to monitor market conditions. The details for such recommendation are set forth in a report from the Acting Fiscal and Budget Administrator, dated March 31, 2004, a copy of which is contained in the subject file. The report recommends that the refunding be postponed to the week of April 19 to allow the market time to possibly produce conditions that are favorable to Milwaukee County.

Mr. Kolb indicated that the County is currently able to take advantage of favorable State and Local Government Securities (SLGS) and open market securities interest rates that will expire at the end of April. Therefore, the possibility of a refunding after the end of April becomes less likely to occur.

Mr. Kolb further indicated that conditions could be favorable to the County as early as next week and suggested that the Committee consider holding a special meeting on April 8. Should the conditions not be favorable, such meeting could be cancelled and another meeting scheduled the week of April 19.

***ACTION BY: (McCue) adjourn until Thursday, April 8, 2004, at 9:00 a.m., pending a recommendation from the Department of Administrative Services as to whether to proceed with the bond issuance. 6-0***

**AYES:** McCue, Coggs-Jones, Quindel, Schmitt, Broderick & Nyklewicz (Chair)-6

**NOES:** 0

**EXCUSED:** Mayo-1

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*

---

This meeting was recorded on tape. Committee files contain copies of the aforesaid Public Hearing Statement and report, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:05 a.m. to 9:20 a.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk

Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.  
Clerk: Lauri Henning, 278-4227  
Research Analyst: Steve Cady, 278-4347

## COMMITTEE ON FINANCE AND AUDIT

Thursday, May 20, 2004 - 9:00 A.M.

Milwaukee County Courthouse - Room 201-B

### MINUTES

CASSETTE #1: Side A, #1-END; Side B, #1-END  
CASSETTE #2: Side A, #1-END; Side B, #1-END  
CASSETTE #3: Side A, #1-END, Side B, #1-#205

PRESENT: Supervisors McCue, Coggs-Jones, Quindel, Mayo\*, Johnson, Broderick\* and Nyklewicz (Chair)

Supervisors Mayo and Broderick were not present at the time of the roll call, but arrived shortly thereafter.

### SCHEDULED ITEMS:

1. 04-187 From Mayor, City of Wauwatosa, requesting, on behalf of the City of Wauwatosa, that Milwaukee County affirm and extend its previous guarantees regarding repayment of project bonds associated with Wauwatosa TIF #2, the Milwaukee County Research Park. **(REPORT FROM DAS, AUDIT AND COUNTY BOARD STAFF)**

#### 1-A-17 **APPEARANCES:**

Theresa Estness, Mayor, City of Wauwatosa  
Tom Wontorek, Administrator, City of Wauwatosa  
Ron Braier, Comptroller, City of Wauwatosa  
Alan Kesner, City Attorney, City of Wauwatosa  
Nancy Welch, Director of Community Development, City of Wauwatosa  
Steve Agostini, Acting Fiscal and Budget Administrator  
Jerome J. Heer, Director of Audits  
Steve Cady, County Board Fiscal and Budget Analyst  
Brian Lanser, Quarles and Brady (Milwaukee County's Bond Counsel)  
William Domina, Milwaukee County Corporation Counsel

Mayor Estness commented on the subject request. She provided a copy of a *Small Business Times* article entitled, "Bio-tech row - Developers salivating over Highway 45 sites in Wauwatosa - Special Report: Commercial Real Estate: The I-System," a copy of which is contained in the subject file.

## **SCHEDULED ITEMS (CONTINUED):**

Questions and comments ensued.

Mr. Cady proceeded to review the report, dated May 19, 2004, submitted by himself and the Department of Administrative Services and Department of Audit, a copy of which is also contained in the subject file. Mr. Agostini then walked the Committee through the schedules attached to the May 19 report.

**ACTION BY: (Mayo) approve.**

Discussion followed.

**Vote on approval: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

**NOES:** 0

2. 04-155 From Acting Fiscal and Budget Administrator, regarding update on borrowing up to  
(a)(a) \$22 million from the State of Wisconsin Board of Commissioners of Public Lands Trust Fund Loan Program for the purpose of funding unfunded contribution variances to the Employees' Retirement System of the County of Milwaukee.

1-A-692 **APPEARANCE:**  
Steve Agostini, Acting Fiscal and Budget Administrator

The subject report contained the following two options:

*Option 1: Contribute only the actuarial required contribution of \$33.2 million. This would make \$2 million of budgeted Pension Contribution funds available for other uses in 2004.*

*Option 2: Contribute for the actuarial required contribution of \$33.2 million plus contribute an additional \$2 million of appropriated funds to the Pension Plan. No budgeted variance would be available for other uses in 2004.*

Mr. Agostini reviewed the aforesaid options and recommended that Milwaukee County pursue Option 1 for 2004. This would make \$2 million of funds available for other purposes during the year. At the end of the year, if the County did not need these funds, it could make an additional contribution to the Pension Plan of \$2 million.

## **SCHEDULED ITEMS (CONTINUED):**

Chairman Nyklewicz supported Option 1, but suggested that the \$2 million be put in the Appropriation for Contingencies, which would require a two-thirds vote of the County Board to expend these funds.

***ACTION BY: (Mayo) approve Option 1, including the suggestion by the Chairman to put \$2 million in the Appropriation for Contingencies. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

**NOES:** 0

3. 04-153 From Acting Fiscal and Budget Administrator, regarding status on the advance  
(a) refunding of various General Obligation Bond Issues. **(INFORMATIONAL) (NO ACTION REQUIRED)**

1-B-115 **APPEARANCE:**

Steve Agostini, Acting Fiscal and Budget Administrator

Chairman Nyklewicz pointed out that it is not appropriate to move forward with the refunding at this time due to market conditions. Mr. Agostini confirmed that observation.

***The Committee took no action regarding this informational report.***

4. 04-12 From Director, Department on Aging, notifying that it is likely that the Department on Aging will realize a \$1.2 million revenue shortfall for fiscal year 2003 as a result of non-realized payment for persons receiving Family Care through the Department on Aging's Care Management Organization (CMO) and the Department on Aging's inability to capture end of year revenue through a rate adjustment or through negotiated retroactive payments.

1-B-127 **APPEARANCES:**

Stephanie Sue Stein, Director, Department on Aging

Linda Seemeyer, Director of Administrative Services

Jerome J. Heer, Director of Audits

Scott Manske, Controller

Steve Mokrohisky, Deputy Chief of Staff, County Executive's Office

Steve Cady, County Board Fiscal and Budget Analyst

County Board Chairman Lee Holloway

Steve Agostini, Acting Fiscal and Budget Administrator



## **SCHEDULED ITEMS (CONTINUED):**

Ms. Seemeyer submitted a report, dated May 18, 2004, a copy of which is contained in the subject file. Based on information provided to the County by the State Department of Health and Family Services (DHFS), Ms. Seemeyer reported that, using a "worst case" estimate, the Family Care CMO ended the 2003 Fiscal Year with an estimated operating deficit of \$6 million, not the \$1.2 million reported in the subject communication. The \$6 million deficit is principally the result of two significant issues: \$2.2 million in unrealized revenues for 2003 and \$3.3 million in an accumulated liability resulting from overpayments of capitation revenues by DHFS to the Family Care CMO between 2001 and 2003.

Ms. Seemeyer further reported that through the first quarter of 2004, the Family Care CMO has received capitation revenue overpayments of approximately \$800,000, largely the result of continuing difficulties in the recertification of members' eligibility. Also, the \$6 million 2003 operating deficit does not include the recapitalization of the \$2 million risk reserve used by the Family Care CMO to address its 2002 operating deficit. If the County were to continue providing Family Care services under the current model, DHFS would require that risk reserve to be recapitalized.

It was noted that, in light of this financial performance, the County Executive instructed the Director of Aging to transfer responsibility for the fiscal management of the Family Care CMO to the Department of Administrative Services, effective May 19, 2004. As part of that transfer, Ms. Seemeyer plans to review the current eligibility determination and recertification process utilized by the Family Care CMO and will report back to the County Board with a financial update of the Family Care CMO at the end of the second quarter 2004.

Questions and comments ensued.

The Committee was provided with the following documents, copies of which are contained in the subject file:

- A fiscal operation assessment of the Department on Aging CMO completed in November 2003.
- The Executive Summary from the Family Care Independent Assessment, presented to the Joint Audit Committee of the Wisconsin Legislature in December 2003.
- A May 20, 2003 memorandum from DHFS to the Department on Aging.

## **SCHEDULED ITEMS (CONTINUED):**

A lengthy discussion ensued, including appearances by the following individuals:

Sister Edna Lonergan, St. Ann Center for Intergenerational Care  
Patty Yunk, AFSCME, District Council 48  
Karen Robison, Commission on Aging  
Carol Eschner, Long Term Care Council (registered)  
Robert Kraig, SEIU  
Sue Kelley (registered)  
Sally Sprenger, Anew/Sho  
Supervisor Peggy West  
Supervisor Toni Clark  
Stephanie Bloomingdale, Wisconsin Federation of Nurses & Other  
Health Professionals

***ACTION BY: (Quindel) that the Department of Administrative Services and Department on Aging cost out the following options for management of Family Care: (1) Milwaukee County operating as a standalone for Family Care; (2) Milwaukee County partnering with CCO; and (3) Milwaukee County partnering with CCO or another entity to perform the business functions of the program only with Milwaukee County remaining in charge of the program. Further, that the Department of Administrative Services report monthly on the financial status of the program and how the change in fiscal management is going to affect the program. In addition, that an audit be done of the entire Department on Aging with particular emphasis on the Family Care program.***

Supervisor Coggs-Jones requested that a letter be sent either from the Committee Chair and/or County Board Chair to the State expressing that Milwaukee County has been a leader on a national level in the Family Care model. While the County is realizing some problems on the fiscal side of the program, the letter should talk about the direction that the County is taking to mediate the problems and should express the County's sentiment that it wants to continue to be a leader in the Milwaukee County Family Care model.

Chairman Nyklewicz felt that such a letter should come from the County Board Chairman and the Committee decided that such request could be informally communicated to him.

## **SCHEDULED ITEMS (CONTINUED):**

At the suggestion of the Clerk, the motion by Supervisor Quindel was divided as follows:

1. Costing out of the three options as set forth above by the Department of Administrative Services and Department on Aging.
2. Requesting monthly fiscal reports from the Department of Administrative Services and directing that an audit be conducted of the entire Department on Aging with particular emphasis on Family Care.

Timing was raised as an issue regarding submittal of a proposal(s) to the State. In light of that concern, Mr. Agostini indicated that the Department of Administrative Services and Department on Aging would prepare a report on the three options prior to Board Day. A special Joint Meeting of the Finance and Audit and Health and Human Needs Committees was scheduled for Wednesday, May 26, at 10:30 a.m. to consider that report.

### **Vote on request for the Department of Administrative Services and Department on Aging to cost out the aforesaid options regarding management of the Family Care program: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

**NOES:** 0

04-12  
(a)(a)

### **Vote on request for monthly reports from the Department of Administrative Services regarding financial management of the Family Care Program and direction for an audit of the entire Department on Aging with specific emphasis on Family Care: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

**NOES:** 0

***ACTION BY: (Mayo) lay over the communication from the Director of Aging as listed on the agenda (Item 4). NO OBJECTION, SO ORDERED.***

## **SCHEDULED ITEMS (CONTINUED):**

5. 03-16 From Acting Fiscal and Budget Administrator, regarding 2003 fiscal status report.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

2-B-464 **APPEARANCE:**

Steve Agostini, Acting Fiscal and Budget Administrator

Mr. Agostini reviewed the subject report, a copy of which is contained in the subject file.

Comments ensued.

***The Committee took no action regarding this informational report.***

6. 04-126 From Parks Superintendent, submitting follow-up report regarding Parks  
(a) Department 2004 grant applications and impacts to the 2004 Budget. **[Relates to Fund Transfer B6).] (INFORMATIONAL) (NO ACTION REQUIRED)**

2-B-540 **APPEARANCE:**

Greg High, Director of Architectural, Engineering and Environmental Services

***The Committee took no action regarding this informational report, but did recommend approval of the related fund transfer under Item 7.***

7. 04-1 Fund Transfers.  
**A1)-A3) - Departmental-Receipt of Revenue**  
**B1)-B7) - Capital Improvements**

2-B-577 Questions ensued on fund transfers B6), A2), B1) and B5) in that order.

**APPEARANCES:**

Greg High, Director of Architectural, Engineering and Environmental Services [B6) and B5)]

Karen Heerhold, Department of Administrative Services [A2)]

Tony Snieg, Deputy Airport Director [B1)]

***ACTION BY: (Mayo) approve all of the fund transfers. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

**NOES:** 0

## **SCHEDULED ITEMS (CONTINUED):**

8. 04-154 From Acting Fiscal and Budget Administrator, submitting Final Report of 2003  
(a)(a) Carryovers to 2004.

2-B-672 **APPEARANCE:**

Steve Agostini, Acting Fiscal and Budget Administrator  
Pamela Bryant, Capital Finance Manager

Mr. Agostini explained that the final carryovers changed slightly from the March report.

Questions ensued.

**ACTION BY: (McCue) approve. 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) - 7

**NOES:** 0

9. 01-685 From Director of Audits, submitting status report regarding Deferred Retirement  
(a) Option Program (DROP) checks issued and retirements granted by the Employees' Retirement System. **(INFORMATIONAL) (NO ACTION REQUIRED)**

2-B-719 **APPEARANCE:**

Jerome J. Heer, Director of Audits

Mr. Heer advised that the subject report includes the first three months of 2004.

Chairman Nyklewicz suggested that this and future reports also be shared with the Personnel Committee.

***The Committee took no action regarding this informational report, a copy of which is contained in the subject file.***

10. 04-156 From Director of Administrative Services, submitting monthly status report on  
(a) 2004 County-wide Retirement Savings. **(INFORMATIONAL) (NO ACTION REQUIRED)**

3-A-27 **APPEARANCE:**

Linda Seemeyer, Director of Administrative Services

## **SCHEDULED ITEMS (CONTINUED):**

Ms. Seemeyer reviewed the subject report, a copy of which is contained in the subject file.

***The Committee took no action regarding this informational report.***

11. 04-160 Resolution by Supervisor White, authorizing and directing the Director of Audits to initiate a formal audit of the County Executive – Office of Community Business Development Partners for the purpose of assessing the current state of the Milwaukee County DBE program and helping to identify any potential areas of improvement.

3-A-75 This item was temporarily laid over.

3-B-180 Later in the meeting:

### **APPEARANCE:**

Jerome J. Heer, Director of Audits

Steve Cady, County Board Fiscal and Budget Analyst

Mr. Cady advised that Supervisor White could not attend today's meeting, but he urges the Committee to support his resolution.

***ACTION BY: (Coggs-Jones) approve. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

***NOES:*** 0

12. 04-90 From Director of Health and Human Services, regarding repayment plan by  
(a) La Causa. **(Also to Committee on Health and Human Needs)**  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

3-A-86 **APPEARANCES:**

Paula Lucey, Director of Health and Human Services

Rob Henken, Associate Director of Health and Human Services

Douglas Jenkins, Deputy Director of Audits

Ms. Lucey briefly commented on the subject matter. Mr. Henken reviewed the specifics of the report, a copy of which is contained in the subject file.

***The Committee took no action regarding this informational report.***

## SCHEDULED ITEMS (CONTINUED):

13. 04-217 From Director of Health and Human Services, requesting creation of two positions of Quality Assurance Technician and the positions of Administrative Coordinator (Financial Assistance), Support Services Program Coordinator, Technical Assistance Coordinator, Reading Literacy Specialist, Special Needs Coordinator and Instructional Educator Coach in the Department of Health and Human Services Economic Support Division. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

3-A-285 **APPEARANCES:**

Paula Lucey, Director of Health and Human Services

Rob Henken, Associate Director of Health and Human Services

***ACTION BY: (Mayo) approve the said request as recommended by the Department of Administrative Services, effective July 4, 2004, with said positions asterisked for abolishment if funding is no longer available, in order to provide the Department of Health and Human Services with the staffing necessary to effectively address the certification, training and quality improvement needs of community-based Child Day Care providers. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

**NOES:** 0

14. 04F3 From Director of Health and Human Services, regarding the progress of the Tax Refund Intercept Program. **(Also to Committee on Health and Human Needs) (INFORMATIONAL) (NO ACTION REQUIRED)**

3-A-302 **APPEARANCES:**

Paula Lucey, Director of Health and Human Services

Rob Henken, Associate Director of Health and Human Services

Tom Burandt, Department of Health and Human Services

Ms. Lucey summarized the subject report, a copy of which is attached to the original of these minutes.

Questions ensued.

***The Committee took no action regarding this informational report.***

## SCHEDULED ITEMS (CONTINUED):

15. 03-439 From Director of Audits, submitting status report regarding Audit of Parks Concession Operations, dated August 2003. **(INFORMATIONAL) (NO ACTION REQUIRED)** *(NOTE: The subject audit was received and placed on file by the County Board at its meeting on 10/30/03, with the understanding that a status report would be submitted in six months.)*

3-A-340 **APPEARANCE:**  
Jerome J. Heer, Director of Audits

***The Committee took no action regarding this informational report, a copy of which is contained in the subject file.***

16. 03-474 From Director of Audits and County Board staff, regarding privatization of Milwaukee County facilities and programs. *(Submitted pursuant to a resolution adopted 10/30/03.)*

3-A-355 **APPEARANCE:**  
Jerome J. Heer, Director of Audits

Mr. Heer briefly summarized the subject report.

***ACTION BY: (McCue) receive and place on file. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

***NOES:*** 0

17. 02-384 From Chief Information Officer, Information Management Services Division (IMSD), submitting quarterly progress report of the Human Resource System Management Committee. **(Also to Committee on Personnel) (INFORMATIONAL) (NO ACTION REQUIRED)**

3-A-434 **APPEARANCES:**  
Mary Reddin, Deputy Chief Information Officer, IMSD  
Robert Kiefert, Intranet & HR/Financial Systems Manager, IMSD

Mr. Kiefert presented the subject report, a copy of which is contained in the subject file. He indicated that a report would be submitted to the Committee for its July meeting with a recommendation as to whether to enhance the system, upgrade the system or outsource.

***The Committee took no action regarding this informational report.***



## **SCHEDULED ITEMS (CONTINUED):**

18. 03-583 (a) An adopted resolution directing the Department of Administrative Services, in conjunction with County Board staff, to prepare an informational report to be submitted to the County Board by March 2004 outlining the financial and programmatic impact of a 1%, 3% or 5% reduction as of June 1 in all professional service and purchase of service contracts funded in the 2004 Milwaukee County Adopted Budget, as well as additional information. *(Adopted 12/18/03)*  
**(3/11/04: laid over preliminary report submitted by DAS and County Board Staff)**  
**(REPORT FROM DAS AND COUNTY BOARD STAFF)**

3-A-466 **APPEARANCES:**

Linda Seemeyer, Director of Administrative Services  
Vera Westphal, Department of Administrative Services  
Steve Cady, County Board Fiscal and Budget Analyst  
Paula Lucey, Director of Health and Human Services  
Rob Henken, Associate Director of Health and Human Services

Mr. Cady reviewed a report, dated May 10, 2004, submitted by him and Ms. Seemeyer in response to the subject resolution, a copy of which is contained in the subject file. It includes the original information presented in March as well as additional data submitted by departments since that time.

***ACTION BY: (Broderick) receive and place on file.***

Questions ensued.

03-583 **Vote to receive and place on file: 7-0**

(a)(a)

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) - 7

**NOES:** 0

19. 04F4 From the County Treasurer, regarding Departmental Reporting of Public Funds.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

3-A-587 **APPEARANCE:**

Dorothy K. Dean, County Treasurer

***The Committee took no action regarding this informational report, a copy of which is attached to the original of these minutes.***

## **SCHEDULED ITEMS (CONTINUED):**

20. 04-216 From Director of Administrative Services and County Board Fiscal and Budget Analyst, recommending amendment of the voluntary time off without pay ordinance, Section 17.176 of the Milwaukee County Code, so that a declaration of a fiscal emergency by the County Board would no longer be necessary, thereby providing eligible employees and department administrators greater flexibility to schedule work hours and achieve salary savings on an annual and on-going basis.

3-A-604 **APPEARANCE:**

Linda Seemeyer, Director of Administrative Services

***ACTION BY: (Mayo) approve. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 7

***NOES:*** 0

21. 04-215 From County Board Chairman, requesting to reorganize the Milwaukee County Board's Public Information Office by abolishing, when vacant, two positions of Public Information Coordinator and one position of Receptionist, and creating one position each of Communications Director, Information Specialist (30 hours), Graphic Designer and Office Assistant (30 hours). **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

3-A-610 **APPEARANCE:**

Terrence D. Cooley, County Board Chief of Staff  
Steve Agostini, Acting Fiscal and Budget Administrator

***ACTION BY: (Mayo) approve the said request as recommended by the Department of Administrative Services in order to provide a more comprehensive approach to delivering the communications and support functions of the County Board.***

Mr. Agostini clarified that there is no tax levy impact resulting from this reorganization.

Questions and comments ensued.

***ACTION BY: (McCue) lay over until the next Committee cycle to get a review of County Supervisors' needs.***

## **SCHEDULED ITEMS (CONTINUED):**

Mr. Cooley replied that Supervisor McCue's needs would be addressed and this item can move forward at this time.

### **Vote on lay over: 2-5 (FAILED)**

**AYES:** McCue and Quindel - 2

**NOES:** Coggs-Jones, Mayo, Johnson, Broderick and Nyklewicz (Chair) - 5

### **Vote on approval with the understanding that the County Board Chief of Staff will attempt to survey County Board members to identify public information needs: 5-2**

**AYES:** Coggs-Jones, Quindel, Mayo, Johnson and Nyklewicz (Chair) - 5

**NOES:** McCue and Broderick - 2

### **\*\* CLOSED SESSION \*\***

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regarding the following matter. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action it may deem necessary.

22. 04-188 From Deputy Corporation Counsel, recommending payment of \$19,051.66 from contingent funds in settlement of all claims of Josephine Marchese against Milwaukee County. **(Also to Committee on Judiciary, Safety and General Services)**

#### **3-B-111 APPEARANCES:**

Robert Andrews, Deputy Corporation Counsel  
Dorothy K. Dean, County Treasurer

The Committee did not convene in closed session.

Questions ensued.

It was noted that the Judiciary, Safety and General Services Committee, at its meeting on May 13, 2004, recommended approval of the settlement proposed by the Deputy Corporation Counsel.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (McCue) approve the use of \$19,051.66 of contingent funds to settle this claim. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) - 7

***NOES:*** 0

\*\*\*\*\*

|   |
|---|
| <p><i>ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.</i></p> |
|---|

---

**STAFF PRESENT:**

Linda Seemeyer, Director, Department of Administrative Services

Steve Agostini, Acting Fiscal and Budget Administrator

Jerome J. Heer, Director of Audits

Douglas Jenkins, Deputy Director of Audits

Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. Committee files contain copies of communications, reports and resolutions/ordinances, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:00 a.m. to 12:35 p.m.  
1:10 p.m. to 2:20 p.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk

Committee on Finance and Audit

Chairpersons: Supervisors Richard D. Nyklewicz, Jr. and Elizabeth M. Coggs-Jones  
Clerks: Lauri Henning, 278-4227, and Delores Hervey, 278-4230  
Research Analysts: Steve Cady, 278-4347, and Rick Ceschin, 278-5003

**SPECIAL JOINT MEETING OF THE  
COMMITTEE ON FINANCE AND AUDIT  
and  
COMMITTEE ON HEALTH AND HUMAN NEEDS**

**Wednesday, May 26, 2004 - 10:30 A.M.**

**Milwaukee County Courthouse - Room 203-R**

**A G E N D A**

**SCHEDULED ITEMS:**

1. 04- From Department of Administrative Services and Department on Aging, regarding financial impacts of alternatives for proposals to contract with the State as a Care Management Organization for the Family Care Program. *(Requested by the Finance and Audit Committee on 5/20/04.)*

|   |
|---|
| <p><i>ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.</i></p> |
|---|

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

## COMMITTEE ON FINANCE AND AUDIT

Thursday, June 17, 2004 - 9:00 A.M.

**Milwaukee County Courthouse - Room 201-B**

### MINUTES

CASSETTE #5: Side A, #467-#674; Side B, #1-END

CASSETTE #6: Side A, #1-END; Side B, #1-#225

PRESENT: Supervisors McCue, Coggs-Jones\*, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair)

\*Supervisor Coggs-Jones was not present at the time of the roll call, but arrived shortly thereafter.

### SCHEDULED ITEMS:

1. 04-258 From Pension Board Chairman, Milwaukee County Employees' Retirement System, relative to County Contribution to the Employees' Retirement System and OBRA 1990 Retirement System. **(Also to Committee on Personnel)**

5-A-474 **APPEARANCES:**

Matthew Janes, Employee Benefits and Retirement Manager  
Dennis Skelly, William M. Mercer

Mr. Janes advised that Walter Lanier, Pension Board Chairman, was unable to attend the meeting due a scheduling conflict.

Questions, comments and discussion ensued.

***ACTION BY: (McCue) recommend to the County Executive that he include in his 2005 recommended budget the level of funding as recommended by the actuary (\$38,148,000).***

Further questions followed.

### Vote 7-0:

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

## SCHEDULED ITEMS (CONTINUED):

2. 04-251 From the Chief Judge and Clerk of Circuit Court, submitting a report of the combined Judicial/Clerk of Court operations in Judicial District One (Milwaukee County), including the consequences of under-funding and an action plan if full state funding of the guardians ad litem was not forthcoming. **(Also referred to Committee on Intergovernmental Relations)**

5-A-575 **APPEARANCES:**

Hon. Michael Sullivan, Chief Judge  
John Barrett, Clerk of Circuit Court/Director of Court Services

The Chief Judge briefly commented on this item.

Chairman Nyklewicz advised that a number of departments are projecting deficits for the current year. While he appreciates the request from the Chief Judge and Clerk of Courts for use of contingent funds, he felt it was premature for the Committee to act on such request until it could quantify those deficits countywide.

***ACTION BY: (McCue) lay over until the Committee's July meeting. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

3. 04-12 From Public Safety Fiscal Administrator, notifying of projected revenue deficits for the House of Correction that are partially offset by a contractual service surplus, resulting in a projected tax levy deficit of approximately \$1,625,000 for 2004.

5-A-638 **APPEARANCES:**

Ron Malone, Superintendent, House of Correction  
Jon Priebe, Public Safety Fiscal Administrator

Discussion ensued at length.

***ACTION BY: (McCue) lay over until the Committee's July meeting and request that an updated report (with corrected numbers) be submitted by the House of Correction, including a corrective action plan. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

**SCHEDULED ITEMS (CONTINUED):**

4. 04-1 Fund Transfers.

**A1)-A8) – Departmental-Receipt of Revenue**

**B1) – Unallocated Contingent Fund**

**C1)-C3) – Capital Improvements**

**D1)-D2) – Inter-Departmental**

**E1) – Departmental-Other Charges**

**F1) – Departmental**

- 5-B-291 Separate action was requested on fund transfer C3).

***ACTION BY: (McCue) approve the fund transfers, excluding C3). 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

**C3):**

**APPEARANCE:**

Charles Wikenhauser, Zoo Director

Questions ensued.

***ACTION BY: (McCue) approve fund transfer C3). 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

5. 04-245 (a) An adopted resolution authorizing and directing the Director, Department on Aging, to take the necessary steps to prepare separate responses to the Family Care RFP issued by the Department of Health and Family Services and report back to the Committees on Finance and Audit and Health and Human Needs in June 2004 for approval to submit any of the proposals. *(Adopted 5/27/04)* **(UPDATE FROM DIRECTOR, DEPARTMENT ON AGING, AND REPORT FROM COUNTY BOARD STAFF AND DIRECTOR OF AUDITS)**

- 5-B-421 **APPEARANCE:**

Stephanie Stein, Director, Department on Aging

Chairman Nyklewicz indicated that the County has been successful in obtaining an extension from the State of Wisconsin, which affords additional opportunities to develop and fine-tune the Requests for Proposals for submission to the State.



## SCHEDULED ITEMS (CONTINUED):

Supervisor Coggs-Jones advised that the Health and Human Needs Committee, at its meeting yesterday, laid over this item to the July cycle. Committee members hoped that more information would come forth in July so they can give staff definitive direction as to whether to go with Option 1, 2 or 3 or a combination thereof.

***ACTION BY: (McCue) concur with the action taken by the Health and Human Needs Committee on 6/16/04 to lay over to the July meeting cycle.***

Chairman Nyklewicz noted that there had been a request regarding potential involvement of County Board staff or County Board membership in the oversight and development of the RFP. It was discussed at the Board floor and the Board chose to maintain a separate independent reporting mechanism that was done by Messrs. Heer and Ceschin, in their report, dated 6/11/04, a copy of which is contained in the subject file. The Committee may want to reconsider recommending that the Chairman consider appointing County Board staff and/or County Board members to that process.

Supervisor Coggs-Jones replied that Health and Human Needs Committee members did want some involvement from County Board staff regarding the options before us and, in particular, working on the RFP. That was the sentiment of the majority of the Committee.

Chairman Nyklewicz stated that, at minimum, the Committee should convey to the County Board Chairman its desire that he would consider making available County Board staff to assist in the development of the RFP process. He suggested and hoped that the Board would still maintain the independence of the Audit function so as to have an objective view and a last set of eyes to review the proposal as it comes back before the Committee.

**Supervisor McCue incorporated the above into his motion.**

In response to a query by Mr. Agostini, Chairman Nyklewicz indicated that he would rather attempt in the July cycle to determine the policy direction, which would afford the County Executive the opportunity to exercise his prerogative to review and sign, unsign or veto the actions of the County Board and allow the County Board then to answer the policy direction by veto override or sustaining the veto should it come to that. He hoped it would not come to that, but the Board must afford itself that as a possibility, recognizing that the County Executive had intended, at least initially, to head in a different direction.

## SCHEDULED ITEMS (CONTINUED):

In light of the above comments, Mr. Agostini stated that they would prepare all three proposals for consideration during the July committee cycle and provide as much information as can be put together at that time.

**APPEARANCE BY:** Patty Yunk, AFSCME, District Council 48

Ms. Yunk indicated that the union is very concerned about this program and strongly encouraged and suggested that it is in the best interest of Milwaukee County from a public policy standpoint to go with Milwaukee County as the lead of this program.

**Vote on lay over, including request to County Board Chairman to facilitate County Board staff involvement in the development of the RFPs: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

6. 04-277 From Director, Department on Aging, requesting abolishment of a Service Support Supervisor position and creation of a Family Care Access Manager position to manage the Enrollment Eligibility Process used by Family Care. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORTS FROM DAS AND COUNTY BOARD STAFF)**

5-B-520 **APPEARANCES:**  
Stephanie Stein, Director, Department on Aging

Questions and comments ensued.

***ACTION BY: (McCue) approve the creation of one position of Program Coordinator (Family Care) and the abolishment of one position of Services Support Supervisor, effective July 4, 2004, as recommended by the Department of Administrative Services, in order to provide the Department on Aging with the appropriate staffing necessary to manage, on a day-by-day basis, the task of reconciling the data contained in the various functional eligibility, financial eligibility, service authorization, billing and payment computer systems. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

## SCHEDULED ITEMS (CONTINUED):

7. 04-252 From Associate Director, Department of Parks and Public Infrastructure, requesting abolishment of eight vacant Park Maintenance Worker II positions and creation of seven Highway Maintenance Worker III positions. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

5-B-640 **APPEARANCES:**

Chet Zurawik, Acting Director, Department of Parks and Public Infrastructure  
Julious Hulbert, Associate Director, Department of Parks and Public Infrastructure

Discussion ensued.

***ACTION BY: (McCue) approve the abolishment of eight positions of Park Maintenance Worker II and the creation of seven positions of Highway Maintenance Worker III, effective July 5, 2004, as recommended by the Department of Administrative Services, to provide for additional flexibility in deployment of staff. 6-1***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson & Nyklewicz (Chair) – 6

**NOES:** Broderick – 1

8. 04-254 From Associate Director, Department of Parks and Public Infrastructure, requesting the creation of one Electrical Mechanic (DOT) for the Highway Maintenance Division. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources)**

5-B-725 **APPEARANCES:**

Chet Zurawik, Acting Director, Department of Parks and Public Infrastructure  
Julious Hulbert, Associate Director, Department of Parks and Public Infrastructure

The Department of Administrative Services did not provide a written report on the subject request as a letter of commitment from the State indicating that it would fully fund the salary and fringe benefits for this position has not yet been received.

***ACTION BY: (McCue) lay over to the call of the Chair.***

Supervisor Coggs-Jones suggested that the Committee approve the position today and allow the Department of Administrative Services to get the commitment letter from the State by Board Day and, if it does not receive such letter, the item could either be referred back to Committee or laid over on the Board floor.

Thereafter, **Supervisor McCue WITHDREW his motion to lay over.**

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (Coggs-Jones) approve the creation of one position of Electrical Mechanic (DOT) for the Highway Maintenance Division for maintenance of lighting on the interstate system and selected state trunk highways outside of Milwaukee County, with the understanding that staff will pursue from the State a letter of commitment of funding the said position. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

9. 04-257 Resolution by Supervisors Holloway, McCue, White, Weishan, Coggs-Jones, Borkowski, Johnson, Dimitrijevic, West, Quindel, Broderick, Devine, Schmitt, Clark, and De Bruin, approving a policy that, prior to any initiation of discussions relative to the elimination of services or programs currently provided by County employees, where such elimination constitutes a reduction in the County workforce of ten percent (10%) or more of a given County department or division or section of a department (and where a minimum of ten employees are impacted), the director or manager of the program or service shall place such issue before the County Board for consideration and provide a rationale for the initiative and other pertinent information. **(Also to be referred to Committee on Personnel)**

6-A-48 **APPEARANCES:**

Terrence Cooley, County Board Chief of Staff  
Patty Yunk, AFSCME, District Council 48  
William Domina, Corporation Counsel  
Steve Mokrohisky, Deputy Chief of Staff, County Executive's Office

The subject resolution was scheduled as an informational item before the Committee of the Whole, which met on June 16, at which time Committee members were provided with a proposed amendment to the resolution. The amendment was redistributed to Finance and Audit Committee members for its consideration, a copy of which is contained in the subject file.

Mr. Cooley proceeded to again review the amendment.

Discussion ensued at length.

***ACTION BY: (McCue) approve the aforesaid amendment. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (McCue) approve the resolution as amended.***

Further discussion followed.

Ms. Yunk appeared in support of the resolution.

Mr. Mokrohisky commented that the County Executive believes this resolution is illegal and he looks forward to an Attorney General opinion as to its legality.

**Vote on approval of resolution as amended: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

10. 04-256 Resolution by Supervisor Cesarz, authorizing a revision to the Administrative Manual regarding requirements of communication from the County Executive to the County Board. **(Suggested Action: Refer to County Board Staff for possible consideration of modifying County Ordinances)**

6-A-607 **APPEARANCE:**  
Supervisor Paul M. Cesarz

Supervisor Cesarz indicated he concurred in the suggested action to refer to County Board staff and then briefly commented on the resolution.

Questions and comments ensued.

***ACTION BY: (McCue) refer to County Board staff for possible consideration of modifying County Ordinances. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

11. 04-255 Resolution by Supervisors Mayo and Coggs-Jones, authorizing and directing the Director, Department of Administrative Services, to prepare a report regarding professional service contracts with an emphasis on sole source contracts and Disadvantaged Business Enterprise (DBE) participation.

6-A-645 **APPEARANCES:**  
Frieda Webb, Director, Community Business Development Partners  
Linda Seemeyer, Director, Department of Administrative Services  
Scott Manske, Controller

**SCHEDULED ITEMS (CONTINUED):**

Ms. Webb indicated that she welcomes the opportunity to respond to the subject resolution. She noted that she shared a draft report with Supervisor Mayo that sets forth information regarding the DBE program and its participation levels. Supervisor Mayo commented that such report did not contain all the information he was looking for. Thereafter, he made the following motion.

***ACTION BY: (Mayo) lay over until the Department gets all the data. NO OBJECTION, SO ORDERED.***

12. 04-253 From Director of Audits, submitting Audit Review – Wauwatosa School District's Reimbursement of Operating Costs of the Milwaukee County Department of Health and Human Services (MCDHHS) Schools for the 2002-03 School Year.

6-A-690 **APPEARANCE:**

Jerome J. Heer, Director of Audits

Mr. Heer indicated that this item is the annual review of the Wauwatosa Schools rent payment. The report contains the following two recommendations:

- That DPW [DPPI] obtain payment due Milwaukee County from the School District within the stipulated 45 days from release of the audit report.
- That the Economic Development Division continue negotiations with the School District regarding contract language changes so that Milwaukee County receives its prorated share of any future early reimbursements made to the School District from DPI on a timely basis; and secondly that the County is relieved of any financial responsibility and/or is provided a more equitable sharing of educational expenses of the program if the DPI (State) does not reimburse all program costs.

***ACTION BY: (Broderick) approve the audit recommendations as set forth above. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

13. 04-37 From the County Treasurer, requesting a change to the Milwaukee County Ordinances to allow both a reasonable collection fee on NSF checks and for state of the art collection services. **(1/29/04: referred to County Board staff, Director of Audits, Corporation Counsel and the Controller) (REPORT FROM COUNTY BOARD STAFF, DIRECTOR OF AUDITS AND CONTROLLER, AND OPINION FROM CORPORATION COUNSEL)**

## SCHEDULED ITEMS (CONTINUED):

### 6-A-710 **APPEARANCES:**

Jerome J. Heer, Director of Audits  
Dorothy K. Dean, County Treasurer

Mr. Heer reviewed the report that he, County Board staff and the Controller prepared, dated 6/11/04, a copy of which is contained in the subject file. A legal opinion, dated 3/5/04, is attached to the staff report. It was recommended that a resolution/ordinance be adopted that amends Section 15.23 of the General Ordinances of Milwaukee County, relating to payments to the county, to permit the Treasurer to implement an electronic check recovery service and to set an administrative fee on non-sufficient funds (NSF) checks within a range of \$25 to \$55.

Treasurer Dean expressed her support of the aforesaid staff recommendation.

***ACTION BY: (Johnson) approve. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

***NOES:*** 0

14. 03-11 From the County Treasurer, submitting 2003 end of year report on investments.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

### 6-B-60 **ITEMS 14 AND 19 WERE CONSIDERED TOGETHER.**

The Clerk was instructed to provide copies of Items 14 and 19 to County Board members not on the Finance and Audit Committee for their information.

***The Committee took no action regarding these informational reports.***

## **ADDENDUM ITEMS**

15. 04-276 Resolution by Supervisors Johnson, Mayo and Borkowski, authorizing and directing the Director, Department of Administrative Services, to assess the minimum qualifications necessary to perform the duties required of certain key fiscal positions in county departments and to provide a report.

6-B-105 Supervisor Johnson commented on the subject resolution.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (Johnson) approve. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

***NOES:*** 0

16. 04F5 From County Board Chairman to County Executive, regarding communication of deviations from 2004 Adopted Budget.

6-B-148 **APPEARANCE:**  
County Board Chairman Lee Holloway

Chairman Holloway commented on the subject communication, a copy of which is attached to the original of these minutes. He indicated his intent was to create a sense of cooperation between the legislative and executive branches.

***The Committee took no action regarding this informational item.***

17. 04-286 From House of Correction Superintendent and Public Safety Fiscal Administrator, requesting creation of one position of Public Safety Fiscal Manager and abolishment of one position of Administrator of Support Services. **(Also referred to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

6-B-200 **APPEARANCE:**  
Jon Priebe, Public Safety Fiscal Administrator

***ACTION BY: (Broderick) approve the creation of one position of Public Safety Fiscal Manager and the abolishment of one position of Administrator of Support Services, effective July 5, 2004, as recommended by the Department of Administrative Services, to provide for additional fiscal staffing to address the House of Correction and the Sheriff's Office fiscal situation. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

***NOES:*** 0

18. 04-12 From Zoo Director, reporting that, as of June 1, 2004, the Zoo is \$312,000 short  
(a)(b) of its year-to-date revenue goal of \$2,725,000 (annual budgeted revenue is \$14,766,310) and 29,000 visitors short of its 334,000 year-to-date attendance goal (annual attendance goal is 1,350,000), due primarily to excessive amounts of rain during the end of May, including Memorial Day weekend.



**SCHEDULED ITEMS (CONTINUED):**

5-B-378    **APPEARANCE:**

Charles Wikenhauser, Zoo Director

Mr. Wikenhauser advised that the Zoo has a salary surplus of \$100,000, has administratively encumbered an additional \$100,000 and he hopes to find other expenditure savings to help offset the projected deficit. He pointed out, however, that the projected deficit could approach \$500,000 due to additional rain since June 1. He will be monitoring the situation daily and will keep the Committee apprised.

***ACTION BY: (McCue) receive and place on file, with the understanding that the Zoo Director will submit an updated report to the Committee for its July meeting. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 7

**NOES:** 0

19. 04-11    From the County Treasurer, submitting first quarter 2004 investment report.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

6-B-60    **ITEMS 14 AND 19 WERE CONSIDERED TOGETHER.**

The Clerk was instructed to provide copies of Items 14 and 19 to County Board members not on the Finance and Audit Committee for their information.

***The Committee took no action regarding these informational reports.***

**DEADLINE**

*The deadline for items for the next regular meeting (July 22, 2004) is Friday, July 9, 2004.*

***All items for the agenda must be in the Committee Clerk's possession by the end of the business day on  
FRIDAY, JULY 9, 2004.***

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*

**SCHEDULED ITEMS (CONTINUED):**

---

**STAFF PRESENT:**

Steve Agostini, Acting Fiscal and Budget Administrator

Jerome J. Heer, Director of Audits

Rick Ceschin, County Board Research Analyst

---

This meeting was recorded on tape. The foregoing items were not necessarily considered in agenda order. Committee files contain copies of communications, reports and resolutions/ordinances, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:05 a.m. to 11:25 a.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk

Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

## COMMITTEE ON FINANCE AND AUDIT

Thursday, July 22, 2004 - 9:00 A.M.

**Milwaukee County Courthouse - Room 201-B**

### MINUTES

CASSETTE #7: Side A, #1-END; Side B, #1-END

CASSETTE #8: Side A, #1-END, Side B, #1-END

CASSETTE #9: Side A, #1-#45

PRESENT: Supervisors Quindel, Johnson, Broderick and Nyklewicz (Chair)

EXCUSED: Supervisors McCue, Coggs-Jones and Mayo

### SCHEDULED ITEMS:

1. 04-321 From the County Executive, appointing Linda J. Seemeyer to the position of Director of the Department of Administrative Services.

7-A-24 **APPEARANCE:**

Linda Seemeyer, Director, Department of Administrative Services

***ACTION BY: (Broderick) lay over to the Committee's next meeting. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones & Mayo

2. 04-295 From Milwaukee Area Domestic Animal Control Commission (MADACC), submitting a proposed agreement for intergovernmental cooperation between MADACC and Milwaukee County for licensing of cats and dogs. **(Also referred to Committee on Judiciary, Safety and General Services)**

7-A-37 **APPEARANCE:**

Mark Ryan, County Clerk

It was noted that the Committee on Judiciary, Safety and General Services, at its meeting on July 15, 2004, referred this matter to Corporation Counsel for a report back in the September cycle for analysis of the agreement submitted by MADACC, as well as analysis of the concerns raised by the County Clerk as to the

## SCHEDULED ITEMS (CONTINUED):

constitutionality of the Agreement. The Judiciary, Safety and General Services Committee also referred the matter to the County Clerk, Treasurer and County Board staff for their input and a fiscal note.

***ACTION BY: (Quindel) concur in the aforesaid action of the Judiciary, Safety and General Services Committee. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

3. 04-322 From Controller, submitting the 2003 Report of Departmental Surpluses and Deficits. **(Recommended Action: Receive and Place on File)**

7-A-658 **APPEARANCE:**  
Scott Manske, Controller

Mr. Manske reviewed the subject report.

Questions ensued.

***ACTION BY: (Quindel) receive and place on file. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

4. 04-1 Fund Transfers.  
**A1)-A4) – Departmental-Receipt of Revenue**  
**B1) –B4) – Capital Improvement**  
**C1)-C2) – Departmental-Other Charges**

7-B-34 **APPEARANCES:**  
Scott Manske, Controller  
Karl Stave, Department of Parks and Public Infrastructure  
John Barrett, Clerk of Circuit Court/Director of Court Services

Questions ensued regarding fund transfers B4) and A1), respectively.

***ACTION BY: (Quindel) approve the aforesaid fund transfers. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**SCHEDULED ITEMS (CONTINUED):**

***EXCUSED:*** McCue, Coggs-Jones and Mayo

5. 04-16 From Controller, submitting preliminary 2004 fiscal report as of April 30, 2004.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

7-B-215 **APPEARANCE:**  
Scott Manske, Controller

Mr. Manske reviewed the subject report.

***ACTION BY: (Johnson) request the Committee Clerk to distribute the Controller's report to all County Board members. 4-0***

***AYES:*** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

***NOES:*** 0

***EXCUSED:*** McCue, Coggs-Jones & Mayo

6. 04-317 From the Controller and Director of Audits, submitting an annual report on the status of Froedtert Memorial Lutheran Hospital lease payments to Milwaukee County. **(Recommended Action: Receive and Place on File)**

7-B-294 **APPEARANCES:**  
Jerome J. Heer, Director of Audits  
Scott Manske, Controller

***ACTION BY: (Broderick) receive and place on file. 4-0***

***AYES:*** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

***NOES:*** 0

***EXCUSED:*** McCue, Coggs-Jones and Mayo

7. 04F6 From Director of Economic and Community Development, submitting status report on Economic and Community Development land sale revenue for 2004.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

7-B-308 ***ACTION BY: (Quindel) lay over. NO OBJECTION, SO ORDERED.***

8. 04-12 From Director of Architecture, Engineering and Environmental Services, notifying of a projected revenue deficit of \$400,000 in Account 3806-Service Fee Professional based on a review of the first four months of 2004.

7-B-324 **APPEARANCE:**  
Greg High, Director of Architecture, Engineering and Environmental Services

**SCHEDULED ITEMS (CONTINUED):**

04-12      ***ACTION BY: (Quindel) receive and place on file. 4-0***

(a)(c)

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones & Mayo

9. 04-12      From Superintendent, Parks Division, DPPI, notifying of a projected revenue deficit of approximately \$450,000 in collections at the County Golf Courses due to recent inclement weather.

7-B-375      **APPEARANCE:**

Sue Black, Superintendent, Parks Division, DPPI

Ms. Black provided Committee members with a fiscal update as of June 20, 2004, a copy of which is contained in the subject file.

04-12      ***ACTION BY: (Broderick) receive and place on file the subject report. 4-0***

(a)(d)

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones & Mayo

10. 04-12      From Zoo Director, submitting update on projected revenue deficit at the Zoo.

7-B-429      **APPEARANCE:**

Charles Wikenhauser, Zoo Director

04-12      ***ACTION BY: (Quindel) receive and place on file. 4-0***

(a)(e)

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones & Mayo

11. 04-12      From Public Safety Fiscal Administrator, notifying of projected revenue deficits for the House of Correction that are partially offset by a contractual service surplus, resulting in a projected tax levy deficit of approximately \$1,625,000 for 2004.  
**[6/17/04: laid over to July for an updated report, including a corrective action plan] (REPORT FROM HOC)**

7-B-452      **APPEARANCE:**

Jon Priebe, Public Safety Fiscal Administrator

Mr. Priebe reviewed an updated report, dated July 20, 2004, a copy of which is

## SCHEDULED ITEMS (CONTINUED):

contained in the subject file.

This item was temporarily laid over to allow County Board staff to provide copies of a letter and e-mail from Ted Hocesvar, Business Director, Milwaukee Secure Detention Facility, State of Wisconsin Department of Corrections, a copy of which is also contained in the subject file.

- 5-B-595 After receiving the above information, Supervisor Broderick commented on the matter and asked to be provided with the name of the dietary staff at the State so he could personally contact and interview them regarding their state of objections regarding quality of the food being provided.

***The Committee took no action regarding this informational report.***

12. 04-19 From Superintendent, House of Correction, notifying of an emergency purchase/repair regarding the roof above the segregation unit in the Adult Correctional Center. **(INFORMATIONAL) (NO ACTION REQUIRED)**

- 7-B-512 **APPEARANCE:**  
Jon Priebe, Public Safety Fiscal Administrator

***The Committee took no action regarding this informational report.***

13. 04F7 From Director of Health and Human Services, regarding 2004 allocations to Hospital Systems under the General Assistance Medical Program (GAMP). **(Also to Committee on Health and Human Needs)**

- 7-B-531 **APPEARANCE:**  
Rob Henken, Acting Director of Health and Human Services

Mr. Henken reviewed the subject report, a copy of which is attached to the original of these minutes.

***The Committee took no action regarding this informational report.***

14. 04-156 From Director of Administrative Services, submitting monthly status report on  
(a) 2004 County-wide Retirement Savings. **(INFORMATIONAL) (NO ACTION REQUIRED)**

- 7-B-617 **APPEARANCE:**  
Linda Seemeyer, Director, Department of Administrative Services

Ms. Seemeyer reviewed the subject report.

**SCHEDULED ITEMS (CONTINUED):**

***The Committee took no action regarding this informational report.***

15. 04-251 From the Chief Judge and Clerk of Circuit Court, submitting a report of the combined Judicial/Clerk of Court operations in Judicial District One (Milwaukee County), including the consequences of under-funding and an action plan if full state funding of the guardians ad litem was not forthcoming. **(Also referred to Committee on Intergovernmental Relations) [6/17/04: laid over to July]**

7-B-642 **APPEARANCES:**

Hon. Michael P. Sullivan, Chief Judge  
John Barrett, Clerk of Circuit Court/Director of Court Services

The Chief Judge expressed the same position as last month. He noted that the Courts are on pace to make up the portion of the deficit that they indicated they could.

Supervisor Quindel asked for clarification on why the appeal process has increased as it has. The Chief Judge indicated that he would be happy to look into that question and get back to the Supervisor.

Further questions and comments followed.

Chairman Nyklewicz pointed out that the issue before the Committee is whether or not to approve a contingent fund transfer at this time or delay such action in order to wait for additional opportunities for the Courts to find savings and/or efficiencies in their operation.

The Chief Judge stated the Courts would be willing to come back in a couple of months and talk further.

***ACTION BY: (Quindel) lay over. NO OBJECTION, SO ORDERED.***

16. 04-320 Resolution by Supervisors Nyklewicz, McCue, De Bruin and Broderick, adopting a fiscal goal to appropriate a minimum percentage of the overall tax levy to support the Parks Division and Recreation and Culture programs and services.

18-A-29 **Supervisor Quindel in the Chair.**

**APPEARANCES:**

Susan Slocum, The Park People  
Patty Yunk, AFSCME, District Council 48

Supervisor Nyklewicz commented on the subject resolution.



## SCHEDULED ITEMS (CONTINUED):

***ACTION BY: (Nyklewicz) refer to County Board staff for possible alternatives and options to be developed to this approach and to allow other Board members to bring forth suggestions, with a report back for the September meeting.***

Ms. Slocum commented on the resolution. A written copy of her statement is contained in the subject file. While the Park People does not oppose the resolution, it prefers to see it amended to guaranty absolutely that the portion of the tax levy dedicated solely to Parks would never go below the current level.

Ms. Yunk expressed support for the resolution.

### **Vote on referral: 4-0**

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones & Mayo

17. 04-323 Resolution by Supervisor Broderick, adopting a formal position requesting a repeal of state statutes that permit state-chartered banks to create tax shelters in other states, and authorizing a study to determine the impact of state tax policy and the means by which Milwaukee County can direct its financial investments to banks that practice “combined reporting.”

- 8-A-277 Supervisor Broderick explained his resolution and provided background information to interested parties, a copy of which is contained in the subject file.

***ACTION BY: (Broderick) approve. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

18. 04-288 From Acting Superintendent of Transportation, requesting abolishment of the following positions when they become vacant: (1) Clerk Typist IV; (5) Mower Mechanic; (1) Park Equipment Supervisor; and the creation of the following positions: (1) Fleet Analyst; (5) Automotive & Equipment Service Technician; (1) Automotive & Equipment Service Technician in Charge (DOT). **(Also referred to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

## SCHEDULED ITEMS (CONTINUED):

8-A-379     **APPEARANCES:**

Julious Hulbert and Bill Tietjen, Department of Parks and Public Infrastructure  
Patty Yunk, AFSCME, District Council 48  
David Sikorski, Local 882

Mr. Hulbert summarized the subject request.

Supervisor Broderick commented it has come to his attention that until yesterday no notice was given to District Council 48 or people representing the individuals who were to be displaced or otherwise affected by this action.

***ACTION BY: (Broderick) lay over to permit the appropriate discourse between the County and the union to occur.***

A lengthy discussion ensued, after which Supervisor Broderick **WITHDREW** his motion to lay over and proceeded to make the following motion:

***ACTION BY: (Broderick) approve the ABOLISHMENT of one position of Intern Automotive Mechanic/Technician, one position of Clerk Typist IV, five positions of Mower Mechanic and one position of Park Equipment Supervisor and the CREATION of one position of Administrative Specialist/Fleet, five positions of Automotive and Equipment Service Technician and one position of Automotive and Equipment Service Technician in Charge (DOT), effective August 1, 2004, as recommended by the Department of Administrative Services, with the understanding that a meeting will take place next week between County and union representatives, the results of which shall be reported in writing and provided to the Committee Clerk of the Finance and Audit Committee who in turn will provide copies to all members of the County Board prior to Board Day.***  
**4-0**

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

19. 04-245     An adopted resolution authorizing and directing the Director, Department on  
(a)     Aging, to take the necessary steps to prepare separate responses to the Family Care RFP issued by the Department of Health and Family Services and report back to the Committees on Finance and Audit and Health and Human Needs in June 2004 for approval to submit any of the proposals. *(Adopted 5/27/04)*  
**(6/17/04: laid over) (REPORT FROM DIRECTOR, DEPARTMENT ON AGING)**  
**(Also to Committee on Health and Human Needs)**

## SCHEDULED ITEMS (CONTINUED):

8-A-622     **APPEARANCES:**

Stephanie Stein, Director, Department on Aging  
Patty Yunk, AFSCME, District Council 48  
Steve Agostini, Acting Fiscal and Budget Administrator  
Scott Manske, Controller

It was noted that the Committee on Health and Human Needs, at its meeting on July 16, 2004, recommended that the Director, Department on Aging, be authorized and directed to submit one response (Option 1) to the RFP proposing that Milwaukee County's Department on Aging remain as the sole Care Management Organization in the Milwaukee Family Care Service Area.

***ACTION BY: (Broderick) concur in the aforesaid action of the Health and Human Needs Committee.***

Ms. Stein commented briefly on the subject matter.

Ms. Yunk indicated that all three unions wholeheartedly support the recommendation of the Health and Human Needs Committee and she asked that the Finance and Audit Committee concur in that action.

Discussion ensued relative to funding the required reserve accounts and how much surplus would be available to offset that cost. Mr. Manske provided various schedules outlining fiscal information, copies of which are contained in the subject file.

04-245     **Vote to concur in the action of the Health and Human Needs Committee: 4-0**  
(a)(c)

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

20. 04-80     From Chief Information Officer, Information Management Services Division  
(a)     (IMSD), and Inspector, Sheriff's Department, submitting status report on IMSD's full assumption of IT duties within the Sheriff's Department and House of Correction. *(Submitted pursuant to a resolution adopted 2/5/04.)*  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

8-B-249     **APPEARANCES:**

Bud Borja, Chief Information Officer  
Mary Reddin, Assistant Manager, Information Management Services Division  
Inspector Kevin Carr, Sheriff's Department

**SCHEDULED ITEMS (CONTINUED):**

***The Committee took no action regarding this informational report.***

21. 02-384 (a)(b) From Chief Information Officer, Information Management Services Division (IMSD), requesting approval to proceed with a Request for Proposals (RFP) process for Milwaukee County's human resources system. **(Also referred to Committee on Personnel)**

8-B-276 **APPEARANCES:**  
Bud Borja, Chief Information Officer, IMSD  
Robert Kiefert, Intranet & HR/Financial Systems Manager, IMSD  
Patty Yunk, AFSCME, District Council 48

***ACTION BY: (Broderick) approve.***

Ms. Yunk asked if the action of the Committee/County Board would bind the County in going forward and outsourcing the human resources system. Mr. Borja explained that there is no binding commitment at this time. The Department is seeking information through an RFP to assist in making its recommendation on how to proceed, which action would require County Board approval.

**Vote on approval: 4-0**

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

22. 04-318 From Director of Audits, submitting An Audit of the Milwaukee County Employee Health Care Benefit, dated June 2004. **(Also referred to Committee on Personnel)**  
(COPIES PROVIDED DIRECTLY BY AUDIT DIRECTOR)

8-B-340 **APPEARANCE:**  
Jerome J. Heer, Director of Audits

Mr. Heer reviewed the audit's findings and recommendations. He noted that the audit will also be considered by the Personnel Committee at its meeting tomorrow. He suggested a report back in six months so the Division of Human Resources could advise where it is regarding the recommendations contained in the report.

Discussion ensued.

Supervisor Quindel felt that a status report should be submitted earlier than six months.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (Quindel) request that a status report be submitted in 90 days. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

23. 04-319 Resolution by Supervisor Holloway, authorizing and directing the Director, Department of Administrative Services, to initiate the creation of a position within the Division of Human Resources to provide analytical and management support related to the Milwaukee County employee and retiree health care benefit program.

8-B-594 **APPEARANCE:**  
County Board Chairman Lee Holloway

Chairman Holloway commented on his resolution.

***ACTION BY: (Quindel) approve. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

24. 03-415 From Director, Department of Administrative Services, submitting update on  
(a)(b) Milwaukee County's Loan Guaranty for Private Industry Council Services, LLC to purchase and improve a building at 27<sup>th</sup> and North Avenue. **(Recommended Action: Receive and Place on File)**

8-B-630 **APPEARANCES:**  
Linda Seemeyer, Director, Department of Administrative Services  
Clare O'Brien, Budget Analyst, Department of Administrative Services  
Jerome J. Heer, Director of Audits

Ms. Seemeyer informed the Committee that changes were made since the County Board approved the Loan Guaranty for the Private Industry Council Services, none of which were material.

Ms. O'Brien proceeded to walk the Committee through those changes, as detailed in the subject report.

***ACTION BY: (Broderick) receive and place on file.***

Mr. Heer suggested that the due diligence checklist include a confirmation letter from any potential partner that would put them on the dotted line with a

## SCHEDULED ITEMS (CONTINUED):

statement that they have provided to us any and all information, materials or documents related to the deal so that we know as we move forward that we've got everything we need to do a good job for the policymakers.

Chairman Nyklewicz agreed that was a great idea and asked how that would be accomplished. Mr. Heer replied that it could be done administratively as the due diligence process is set forth in the Administrative Manual, however, action by the Committee/County Board would be a lot more support for the Department of Administrative Services in making a revision to the checklist.

Mr. Agostini recommended both a change in the Administrative Manual and action by the Committee/County Board to reinforce such a change.

***ACTION BY: (Quindel) recommend a revision of the due diligence checklist as suggested by the Auditor.***

**Supervisor Broderick accepted the above recommendation and incorporated it into his motion and further added that language be included that would require a lending institution to reveal whether or not they practice single or combined reporting.**

Comments ensued.

**Vote to receive and place on file the subject report and to recommend revisions to the due diligence checklist as set forth above: 4-0**

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones and Mayo

### **Addendum Items**

25. 04F8 From Director of Audits, submitting results of review by Virchow Krause and Company regarding selection of underwriter for \$100,025,000 General Obligation Refunding Bonds, Series 2003A.

7-A-72 **APPEARANCES:**  
Jerome J. Heer, Director of Audits  
Ed Henschel and Wendy Unger, Virchow Krause and Company  
Supervisor John Weishan, 16<sup>th</sup> District

Mr. Heer explained that, in light of the questions that arose in recent weeks about the process for selecting the underwriter for the 2003 refunding of County debt obligations, Virchow Krause was retained to conduct a very focused review on

## SCHEDULED ITEMS (CONTINUED):

that matter. The report was provided to Committee members this morning, but it is rather brief, direct and to the point.

Mr. Henschel proceeded to summarize the findings of the review and responded to questions.

Chairman Nyklewicz asked if additional work is needed to quantify the final product in the way the underwriter was selected and how much the firm was paid. Mr. Henschel replied that he is not so sure that the conclusions would be different. He stated that is a difficult question to answer.

Mr. Heer indicated he is satisfied given the scope of work and the approach Virchow Krause used that they got to the right documents and people to answer the specific questions put before them. Having said that, Mr. Heer noted that this is not the final word on this matter. There are others looking at the process as well.

Mr. Heer suggested that the Committee may want to refer this report to County Board staff, the Department of Administrative Services and Department of Audit to look at the recommendations, factor in the ongoing work of other bodies and perhaps come back with recommendations on how to change this process so that we stand up to public scrutiny as we go forward.

Chairman Nyklewicz stated he would be particularly interested in knowing how the County is compared to other governmental entities in making awards of this type.

Questions and comments followed.

Recognizing the time constraints that Virchow Krause operated under, Chairman Nyklewicz expressed his appreciation for the depth of the report provided. It is a good beginning. He felt that the Committee should follow-up by referring the subject report to the Department of Audit, County Board staff and Corporation Counsel to get additional clarification in ways to refine and improve the process.

***ACTION BY: (Broderick) refer to the Department of Audit, County Board staff and Corporation Counsel as suggested by the Chairman.***

Supervisor Weishan commented on the matter and concluded his remarks by stating that there are still a whole lot of questions to be answered.

Chairman Nyklewicz asked that staff again review the \$20,000 amount in terms of whether that was an appropriate expenditure in light of the information provided.

SCHEDULED ITEMS (CONTINUED):

Vote on referral: 4-0

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones & Mayo

---

**\*\* CLOSED SESSION \*\***

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e) and (g) for the purpose of discussing the following matter. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the said matter.

26. 04F9 From Director of Labor Relations, relative to a proposed collateral agreement between Milwaukee County and the Milwaukee County Federated Nurses Association. **(Also to Committee on Personnel)**

9-A-24 ***ACTION BY: (Quindel) adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e) and (g) for the purpose of discussing the subject matter. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the said matter. 4-0***

**AYES:** Quindel, Johnson, Broderick & Nyklewicz (Chair) – 4

**NOES:** 0

**EXCUSED:** McCue, Coggs-Jones & Mayo

**The Committee adjourned into closed session at approximately 12:55 p.m. and did not reconvene in open session.**

\*\*\*\*\*

---

**DEADLINE**

*The deadline for items for the next regular meeting (September 23, 2004) is Friday, September 10, 2004.*

***All items for the agenda must be in the Committee Clerk's possession by the end of the business day on FRIDAY, SEPTEMBER 10, 2004.***



**SCHEDULED ITEMS (CONTINUED):**

|   |
|---|
| <p><i>ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.</i></p> |
|---|

---

**STAFF PRESENT:**

Steve Agostini, Acting Fiscal and Budget Administrator  
Jerome J. Heer, Director of Audits  
Douglas Jenkins, Deputy Director of Audits  
Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. The foregoing items were not necessarily considered in agenda order. Committee files contain copies of communications, reports and resolutions/ordinances, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:00 a.m. to 11:30 a.m.  
1:45 p.m. to 12:55 p.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk  
Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

## COMMITTEE ON FINANCE AND AUDIT

**Thursday, September 23, 2004 - 9:00 A.M.**

**Milwaukee County Courthouse - Room 201-B**

### MINUTES

CASSETTE #9: Side A, #46-END; Side B, #1-END

CASSETTE #10: Side A, #1-END; Side B, #1-END

CASSETTE #11: Side A, #1-#22

PRESENT: Supervisors McCue, Coggs-Jones\*, Quindel, Mayo\*, Johnson, Broderick and Nyklewicz (Chair)

\*Supervisors Coggs-Jones and Mayo were not present at the time of the roll call (9:05 a.m.), but arrived soon thereafter (9:07 a.m. and 9:20 a.m., respectively).

### **SCHEDULED ITEMS:**

1. 04-321 From the County Executive, appointing Linda J. Seemeyer to the position of Director of the Department of Administrative Services. **(7/22/04: Laid over)**

9-A-61 **APPEARANCES:**  
County Executive Scott Walker  
Linda Seemeyer

**ACTION BY: (McCue) approve. 5-1**

**AYES:** McCue, Coggs-Jones, Johnson, Broderick and Nyklewicz (Chair) – 5

**NOES:** Quindel – 1

**EXCUSED:** Mayo

2. 04-360 From Southeastern Wisconsin Regional Planning Commission (SEWRPC), certifying the property tax levy required in partial support of regional planning in Southeastern Wisconsin in calendar year 2005. **(Recommended Action: Lay over to Budget)**

9-A-272 Chairman Nyklewicz indicated that some County Board members have expressed questions regarding the legal obligations of providing funding in this area. He suggested that the matter be sent to Corporation Counsel for an opinion as to the County's obligations to provide this money to SEWRPC per State Statutes.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (McCue) refer to Corporation Counsel for an opinion as suggested above for a response back during budget deliberations. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

***NOES:*** 0

3. 04-415 From the Controller, submitting the 2003 Comprehensive Annual Financial Report. (COPIES PROVIDED DIRECTLY BY CONTROLLER) **(Recommended Action: Receive and Place on File)**
4. 04-416 From Director of Audits, submitting the following reports prepared by Virchow Krause and Coleman and Williams as part of the 2003 County-wide audit: (a) Single Audit for the Year Ended December 31, 2003; (b) Memorandum on Internal Control for the year ended December 31, 2003; (c) Employees' Retirement System 2003 Annual Report of the Pension Board; (d) Paratransit System Database Report and Transit System Database Report; (e) General Mitchell International Airport Schedule of Passenger Facility Charges for the Year Ended December 31, 2003 together with Report of Independent Public Accountants. (COPIES PROVIDED DIRECTLY BY AUDIT DEPARTMENT) **(Recommended Action: Receive and Place on File)**

9-A-298 **ITEMS 3 AND 4 WERE CONSIDERED TOGETHER.**

**APPEARANCES:**

Jerome J. Heer, Director of Audits  
John Knepel, Wayne Morgan and Steve Henke, Virchow Krause  
Tom Wanat, Coleman and Williams  
Rob Henken, Acting Director of Health and Human Services

Virchow Krause provided the Committee with an outline of its presentation, a copy of which is contained in the subject files.

Questions and comments ensued at length.

***ACTION BY: (McCue) receive and place on file Items 3 and 4. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

***NOES:*** 0

## SCHEDULED ITEMS (CONTINUED):

5. 04-16 From Fiscal and Budget Administrator, submitting a 2004 countywide fiscal update. **(INFORMATIONAL) (NO ACTION REQUIRED)**

9-B-320 **APPEARANCE:**

Steve Agostini, Acting Fiscal and Budget Administrator

Mr. Agostini reviewed the subject report, stating that as of August 31, 2004, the Department of Administrative Services projects a \$5.6 million surplus for 2004.

Questions and comments ensued. Mr. Agostini indicated he would provide an explanation on the deficits projected for Highway Maintenance and Fleet Management.

***The Committee took no action regarding this informational report.***

6. 04-295 From Milwaukee Area Domestic Animal Control Commission (MADACC), submitting a proposed agreement for intergovernmental cooperation between MADACC and Milwaukee County for licensing of cats and dogs.  
**(7/22/04: concurred in the action of the Judiciary, Safety and General Services Committee of 7/15/04 to refer matter to Corporation Counsel, County Clerk, Treasurer and County Board staff) (REPORT FROM STAFF) (Also to Committee on Judiciary, Safety and General Services)**

9-B-429 **APPEARANCE:**

Mark Ryan, County Clerk

The Committee was provided with a resolution setting forth the action taken by the Judiciary, Safety and General Services Committee at its meeting on September 16, 2004. The RESOLVED clauses read as follows:

BE IT RESOLVED, that a Work Group shall be established with the goal of transferring all dog and cat licensing functions from Milwaukee County to MADACC as soon as reasonably possible and agreed to by all parties and that any expenses incurred by the County Clerk up to and through any process transferred to MADACC would be reimbursed by MADACC and member communities; and

BE IT FURTHER RESOLVED, the Work Group shall include representatives from the County Clerk, County Treasurer, Corporation Counsel, County Board staff, as well as MADACC, and its charge shall be to develop a revised intergovernmental agreement and County Ordinance changes required to properly transfer pet licensing duties to MADACC; and

## SCHEDULED ITEMS (CONTINUED):

BE IT FURTHER RESOLVED, the Work Group shall issue a report to the County Board outlining the recommended changes necessary to effectuate this agreement.

***ACTION BY: (Broderick) concur in the action of the Judiciary, Safety and General Services Committee as set forth above.***

Mr. Cady proceeded to explain the difference between his recommendation (copy contained in the subject file) and the action taken by the Judiciary, Safety and General Services Committee.

Mr. Ryan expressed his opposition to the transfer, however, he indicated that he is willing to sit down to discuss the matter.

**Vote on concurrence with Judiciary, Safety and General Services Committee action: 4-3**

**AYES:** McCue, Quindel, Broderick and Nyklewicz (Chair) – 4

**NOES:** Coggs-Jones, Mayo and Johnson – 3

7. 04-1

Fund Transfers.

**A1)-A6) – Departmental-Receipt of Revenue**

**B1) – Allocated Contingent Fund**

**C1)-C5) – Capital Improvements**

**D1) – Departmental-Capital Outlay**

**E1)-E5) – Departmental**

9-B-512

**APPEARANCES:**

Jon Priebe, Public Safety Fiscal Administrator [A3]]

Sue Black, Parks Superintendent [B1]]

Rob Henken, Acting Director of Health and Human Services [A5]]

Chuck Brotz, Budget Manager, DHHS [A5]]

The Committee was provided with a communication (copy attached to original of these minutes) from John Carter, Ethics Board Chairman, who was unable to attend the meeting, expressing support for Fund Transfer A2).

Questions ensued regarding Fund Transfers A3), B1) and A5), respectively.

***ACTION BY: (McCue) approve all of the fund transfers. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

## SCHEDULED ITEMS (CONTINUED):

8. 04-390 From Director, Department of Administrative Services, requesting approval of a Joint Spending Plan with the City of Milwaukee for use of 2004 Local Law Enforcement Block Grant funds. **(Also to Committee on Judiciary, Safety and General Services)**

9-B-625 **APPEARANCE:**

Linda Seemeyer, Director, Department of Administrative Services

***ACTION BY: (Mayo) concur in the action of the Judiciary, Safety and General Services Committee, on 9/16/04, to approve the subject request. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) – 7

**NOES:** 0

9. 04-323 Report, referred back 7/29/04, recommending adoption of a resolution by Supervisor Broderick, adopting a formal position requesting a repeal of state statutes that permit state-chartered banks to create tax shelters in other states, and authorizing a study to determine the impact of state tax policy and the means by which Milwaukee County can direct its financial investments to banks that practice “combined reporting.”

9-B-659 **APPEARANCE:**

Kurt Bauer, President, Wisconsin Bankers’ Association

Mr. Bauer appeared in opposition to the subject resolution. A written communication was provided to Committee members, a copy of which is contained in the subject file.

Mr. Peter Beitzel, MMAC, who had to leave before this item was discussed, registered in opposition to the resolution.

Supervisor Broderick proceeded to comment on the matter, after which he made the following motion.

***ACTION BY: (Broderick) lay over to the call of the chair. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) – 7

**NOES:** 0

## SCHEDULED ITEMS (CONTINUED):

10. 04-382 Resolution by Supervisor Broderick, authorizing the Sheriff's Department to work with the Department of Audit and County Board staff to analyze and report on the fiscal, safety and enforcement effects of the July 2002 reduction in the number of Deputy Sheriffs assigned to patrol Milwaukee County's expressways and the reduction in the number of expressway patrol sectors. **(Also to Committee on Judiciary, Safety and General Services)**

- 10-A-196 The Committee was provided with an amended resolution as recommended by the Judiciary, Safety and General Services Committee at its meeting on September 16, 2004. The amendments are reflected as follows:

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes ~~the Sheriff's Department to work with the Department of Audit and County Board staff~~ to analyze and report on the fiscal, safety and enforcement effects of the July 2002 reduction in the number of Deputy Sheriffs assigned to patrol Milwaukee County's expressways and the reduction in the number of expressway patrol sectors; and

BE IT FURTHER RESOLVED, that the ~~Sheriff's~~ Audit Department shall submit the aforementioned report to the Committees on Finance and Audit and Judiciary, Safety and General Services ~~by November 15, 2004~~ upon completion.

***ACTION BY: (Broderick) concur in the action of the Judiciary, Safety and General Services Committee to approve the subject resolution as amended. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) – 7

***NOES:*** 0

11. 04-319 From Director, Department of Administrative Services, requesting creation of a  
(a)(a) new position in the Division of Human Resources to provide analytical and management support related to the Milwaukee County employee and retiree health care benefit program. *(Submitted in response to a resolution adopted 7/29/04)* **(Also to Committee on Personnel) (REPORT FROM COUNTY BOARD STAFF)**

- 10-A-224 **APPEARANCE:**  
Chuck McDowell, Director of Human Resources

***ACTION BY: (Quindel) approve the creation of a Health Care Benefits Specialist position in the Division of Human Resources, effective October 11, 2004, as recommended by County Board staff. 7-0***

**SCHEDULED ITEMS (CONTINUED):**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

**NOES:** 0

12. 04-275 From Director of Human Resources, requesting approval of payment to Mercer Human Resources Consulting for professional services provided prior to contract execution.

10-A-293 **APPEARANCE:**  
Chuck McDowell, Director of Human Resources

**ACTION BY: (McCue) approve. 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

**NOES:** 0

13. 04F10 From Risk Manager, regarding fiduciary liability insurance for the Milwaukee County Employees' Retirement System. **(INFORMATIONAL) (NO ACTION REQUIRED)**

10-A-311 **APPEARANCES:**  
John Rath, Risk Manager  
Judith Litscher, Assistant Risk Manager

Mr. Rath reviewed the subject report, a copy of which is attached to the original of these minutes.

***The Committee took no action regarding this informational report.***

14. 04-11 From the County Treasurer, submitting second quarter 2004 Investment Report. **(INFORMATIONAL) (NO ACTION REQUIRED)**

10-A-401 **APPEARANCE:**  
Dorothy K. Dean, County Treasurer

Questions ensued.

***The Committee took no action regarding this informational report.***

15. 04F11 From Superintendent, House of Correction, notifying of closure of Farm and Fish Hatchery. **(Also to Committee on Judiciary, Safety and General Services)**  
(04-414) **(INFORMATIONAL) (NO ACTION REQUIRED)**



## **SCHEDULED ITEMS (CONTINUED):**

### **10-A-459 APPEARANCES:**

Ron Malone, Superintendent, House of Correction  
Jon Priebe, Public Safety Fiscal Administrator  
Gerard Randall, Private Industry Council

Mr. Malone commented on the subject matter, which was followed by a statement from Mr. Randall.

The Committee was provided with a resolution setting forth the action taken by the Judiciary, Safety and General Services Committee at its meeting on September 16, 2004. The RESOLVED clauses are as follows:

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby supports the long-term operation of the farm & fish hatchery and hereby directs County Board staff to work with the County Executive, the County Board, the House of Correction, Hunger Task Force and interested parties to immediately develop a farm and fish hatchery operational support committee for the purpose of developing community partnerships and funding opportunities and other vehicles for operational funding for the farm and fish hatchery for both the long- and short-term; and

BE IT FURTHER RESOLVED, that County Board staff is directed to report during 2005 budget deliberations regarding bridge funding possibilities for 2005, with a final report regarding long-term operational plans due to the Committee on Judiciary, Safety and General Services in December 2004.

***ACTION BY: (Broderick) concur in the action of the Judiciary, Safety and General Services Committee as outlined above.***

### **The following individuals appeared/registered on this matter:**

Eric Skindzelewski, Lakeshore Fisherman  
Sherrie Tussler, Hunger Task Force  
Don Vogelsang  
Robert E. Horning, Holy Assumption Food Pantry  
Claude Wojtysiak  
Ted Lind, Wisconsin Council of Sport Fishing Organizations  
Heather Dumes Combs, Hunger Task Force (registered)  
David M. Sikorski, AFSCME Local 882 (registered)  
David Eisner, Voices Against Hunger (registered)  
Alma R. Rosales, Hope House (registered)

Written statements were provided by Ms. Tussler, Mr. Horning, Mr. Wojtysiak and Mr. Lind, copies of which are contained in the subject file.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (Broderick) amend the recommendation of the Judiciary, Safety and General Services Committee by asking County Board staff, in conjunction with the Department of Administrative Services, to do an analysis of the fiscal and programmatic benefits of the programs operated by the farm and fish hatchery. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

***NOES:*** 0

***ACTION BY: (Broderick) approve as amended. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

***NOES:*** 0

16. 04-245 (a) From Director, Department on Aging, regarding preparation of Milwaukee County's Proposal to the Wisconsin Department of Health and Family Services to Contract as a Care Management Organization (CMO) under Family Care for the period 2005-2009. **(INFORMATIONAL) (NO ACTION REQUIRED) (Also to Committee on Health and Human Needs)**

10-B-399 **APPEARANCES:**

Stephanie Stein, Director, Department on Aging  
Melanie Purcell, Assistant Director (Fiscal), Department on Aging

Ms. Stein reviewed the subject report.

Comments and questions ensued.

***The Committee took no action regarding this informational report.***

17. 04-361 From the Register of Deeds, requesting to fill current and future vacant positions in the Register of deeds department.

10-B-491 **APPEARANCE:**

John LaFave, Register of Deeds

***ACTION BY: (Mayo) approve.***

Mr. LaFave asked that no action be taken at this time, as he has met with the Department of Administrative Services and they have worked out an agreement.

**SCHEDULED ITEMS (CONTINUED):**

**In light of the above, Supervisor Mayo WITHDREW his motion to approve.**

***ACTION BY: (McCue) lay over to the call of the chair. 7-0***

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) – 7

**NOES:** 0

18. 04F12 From Acting Director of Health and Human Services, regarding the receipt of revenues in excess of the amount budgeted in the 2004 Adopted Budget.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

10-B-530 **APPEARANCE:**  
Rob Henken, Acting Director of Health and Human Services

***The Committee took no action regarding this informational report, a copy of which is attached to the original of these minutes.***

19. 04-362 From Interim Administrator, Behavioral Health Division, requesting creation of seven positions for the administrative functions of the Access to Recovery (ATR) grant. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

10-B-538 **APPEARANCE:**  
Rob Henken, Acting Director of Health and Human Services

***ACTION BY: (Quindel) approve the creation of one asterisked position of Program Coordinator (ATR), one asterisked position of Quality Assurance Coordinator (ATR), one asterisked position of Administrative Coordinator (MH), one position of Program Evaluator, one position of Program Analyst (MH), one asterisked position of Quality Assurance Specialist (AODA) and one asterisked position of Clerical Assistant 2, effective October 10, 2004, as recommended by the Department of Administrative Services, in order to provide the Behavioral Health Division with the staffing necessary to effectively implement the Access to Recovery Grant and to combine all AODA and Service Access to Independent Living (SAIL) services. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

## SCHEDULED ITEMS (CONTINUED):

20. 04-320 Resolution by Supervisors Nyklewicz, McCue, De Bruin and Broderick, adopting a fiscal goal to appropriate a minimum percentage of the overall tax levy to support the Parks Division and Recreation and Culture programs and services. **(7/22/04: referred to County Board staff for development of possible alternatives and options and to allow other Board members to bring forth suggestions, with a report back for the September meeting.) (REPORT FROM COUNTY BOARD STAFF)**
- 10-B-550 Chairman Nyklewicz indicated that this item would lay over until the budget.
21. 04-268 An adopted resolution requesting that the Parks Superintendent recommend the policies which could be adopted to establish a permanent "segregated" park fund and submit this recommendation, along with separate reports from the Department of Administrative Services and Corporation Counsel regarding the potential fiscal and legal issues, respectively, to the Committees on Parks, Energy and Environment and Finance and Audit. *(Adopted 6/24/04)* **(REPORTS FROM PARKS SUPERINTENDENT, CORPORATION COUNSEL AND DAS)**
- (a)
- 10-B-552 Reports were submitted by the Parks Superintendent, Corporation Counsel and the Department of Administrative Services, copies of which are contained in the subject file.
- It was noted that the Parks, Energy and Environment Committee, at its meeting on September 21, 2004, referred this matter to County Board Staff, Parks, the Department of Administrative Services and Corporation Counsel for a report and resolution back at the next meeting.
- ACTION BY: (McCue) lay over to the call of the chair. NO OBJECTION, SO ORDERED.***
22. 04F8 From Director of Audits, submitting results of review by Virchow Krause regarding selection of underwriter for \$100,025,000 General Obligation Refunding Bonds, Series 2003A. **(7/22/04: referred to Department of Audit, County Board staff and Corporation Counsel for follow-up and clarification on ways to refine and improve the process.) (REPORT FROM STAFF)**
- (04-425)
- 10-B-557 **APPEARANCE:**  
Jerome J. Heer, Director of Audits
- Mr. Heer reviewed the subject report, dated September 20, 2004, a copy of which is contained in the subject file.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (Quindel) approve the recommendations contained in the 9/20/04 report. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

***NOES:*** 0

23. 04-156 From Director of Administrative Services, submitting monthly status report on  
(a) 2004 County-wide Retirement Savings. **(INFORMATIONAL) (NO ACTION REQUIRED)**

10-B-588 **APPEARANCES:**  
Linda Seemeyer, Director of Administrative Services  
Jerome J. Heer, Director of Audits  
Douglas Jenkins, Deputy Director of Audits

Discussion ensued, including a request by the Committee for information from the Audit Department regarding retirement trends, a profile of employee hire dates that dictate various benefit levels and payments of accumulated sick leave.

***The Committee took no action regarding this informational report.***

24. 01-685 From Director of Audits, submitting status report regarding Deferred Retirement  
(a) Option Program (DROP) checks issued and retirements granted by the Employees' Retirement System.

10-B-664 ***The Committee took no action regarding this informational report.***

25. 04-276 An adopted resolution authorizing and directing the Director, Department of  
(a) Administrative Services, to assess the minimum qualifications necessary to perform the duties required of certain key fiscal positions in county departments and to provide a report to the Finance and Audit Committee for its September 2004 meeting. *(Adopted 6/24/04)* **(REPORT FROM DAS)**

10-B-670 **APPEARANCE:**  
Linda Seemeyer, Director of Administrative Services

Ms. Seemeyer reviewed the Department's report, dated September 13, 2004, a copy of which is contained in the subject file. Included in the report is a listing of everyone in the Department of Administrative Services who has budgeting or fiscal job duties and their qualifications. She indicated that the same could be done for other departments if it is so desired.

## SCHEDULED ITEMS (CONTINUED):

Supervisor Johnson indicated he would appreciate a follow-up report setting forth such information.

***ACTION BY: (Johnson) receive and place on file the report from the Department of Administrative Services, dated 9/13/04, submitted in response to the subject adopted resolution, with the understanding that a follow-up report will be submitted by the Department of Administrative Services. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

***NOES:*** 0

26. 04F13 From Chief Information Officer, Information Management Services Division, regarding status of the Web, Internet and E-Commerce Development Project.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**

10-B-708 **APPERANCES:**

Bud Borja, Chief Information Officer, Information Management Services  
Mary Reddin, Assistant Manager, Information Management Services

***The Committee took no action regarding this informational report, a copy of which is attached to the original of these minutes.***

27. 04-399 From Chief Information Officer, Information Management Services Division, requesting authorization to accept and expend County equipment grant funds.

28. 04-400 From Chief Information Officer, Information Management Services Division, requesting authorization to accept and expend Urban Area Security Initiative (UASI) funds.

29. 04-398 From Chief Information Officer, Information Management Services Division, requesting authorization to apply for, accept and expend Office of Justice Assistance (OJA) Engineering Assessment Grant funds.

10-B-715 **ITEMS 27, 28 AND 29 WERE CONSIDERED TOGETHER.**

**APPERANCES:**

Bud Borja, Chief Information Officer, Information Management Services  
Mary Reddin, Assistant Manager, Information Management Services

***ACTION BY: (Mayo) approve Items 27, 28 and 29. 7-0***

***AYES:*** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick and Nyklewicz  
(Chair) – 7

**SCHEDULED ITEMS (CONTINUED):**

**NOES: 0**

**DEADLINE**

*The deadline for items for the next regular meeting (October 28, 2004)  
is Thursday, October 14, 2004.*

***All items for the agenda must be in the Committee Clerk's  
possession by the end of the business day on  
THURSDAY, OCTOBER 14, 2004.***

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with  
Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*

---

**STAFF PRESENT:**

Steve Agostini, Acting Fiscal and Budget Administrator  
Jerome J. Heer, Director of Audits  
Douglas Jenkins, Deputy Director of Audits  
Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. Committee files contain copies of communications, reports and resolutions/ordinances, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:05 a.m. to 12:40 p.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk  
Committee on Finance and Audit

Chairperson Committee on Finance and Audit: Supervisor Richard D. Nyklewicz, Jr.  
Chairperson Committee on Personnel: Supervisor Roger H. Quindel  
Committee Clerk: Maribeth Welchman, 278-4226  
Research Analyst: Steve Cady, 278-4347

## JOINT MEETING OF THE COMMITTEES ON FINANCE & AUDIT AND PERSONNEL

Thursday, September 30 , 2004 – 12:00 p.m.  
Milwaukee County Courthouse, Room 203-R

### MINUTES

TAPE NO. 4; Side B, No. 110 to No. 315

#### ROLL CALL FINANCE AND AUDIT:

PRESENT: Supervisors McCue, Coggs-Jones, Quindel, Johnson, Broderick and Nyklewicz  
(Chairman)

EXCUSED: Supervisor Mayo

#### ROLL CALL PERSONNEL:

PRESENT: Supervisors Schmitt, Coggs-Jones, Borkowski, De Bruin, Weishan, Cesarz and  
Quindel (Chairman)

EXCUSED: None

#### Scheduled Items:

#### COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):

*The Committees may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e), (g), for the purpose of discussing the following matter. At the conclusion of the closed session, the Committees may reconvene in open session to take whatever action(s) they may deem necessary.*

1. 00-473 An adopted resolution approving an agreement between Milwaukee County  
(a)(a) and the Wisconsin Federation of Nurses and Health Professionals. **(Report from the Department of Administrative Services, Division of Labor Relations, relative to a proposed collateral agreement between Milwaukee County and the Wisconsin Federation of Nurses and Health Professionals.)**

**MOTION BY: (QUINDEL)** Move to go into closed session (Tape No. 4B-293).



**Scheduled Item (Continued):**

***FINANCE AND AUDIT COMMITTEE VOTE ON MOTION TO CONVENE INTO CLOSED SESSION: (VOTE 6-0)***

AYES: McCue, Coggs-Jones, Quindel, Johnson, Broderick and Nyklewicz (Chairman)

NOES: None

EXCUSED: Mayo

***PERSONNEL COMMITTEE VOTE ON MOTION TO CONVENE INTO CLOSED SESSION: (VOTE 7-0)***

AYES: Schmitt, Coggs-Jones, Borkowski, De Bruin, Weishan, Cesarz and Quindel (Chairman)

NOES: None

EXCUSED: None

**ROLL CALL UPON RECONVENING INTO OPEN SESSION:**

**FINANCE AND AUDIT:**

PRESENT: Supervisors McCue, Coggs-Jones, Quindel, Johnson, Broderick and Nyklewicz (Chairman)

EXCUSED: Supervisor Mayo

**PERSONNEL:**

PRESENT: Supervisors Schmitt, Coggs-Jones, Borkowski, De Bruin, Weishan, Cesarz and Quindel (Chairman)

EXCUSED: None

**APPEARANCES:** Mr. Troy Hamblin, Director, Labor Relations (Tape No. 4B-147 to 188)

Mr. Stephen Agostini, Acting Fiscal and Budget Administrator (Tape No. 4B-189 to 220)

Ms. Alexandra Kotze, Department of Administrative Services (DAS) (Tape No. 4B-221)

Ms. Vera Westphal, DAS (Tape No. 4B-223)

Mr. Jerry Heer, Director of Audits (Tape No. 4B-236)

Mr. Rob Henken, Director, DHHS (Tape No. 4B-267)

**MOTION BY: (COGGS-JONES)** Approve item 1 for both Finance and Audit and Personnel Committees.

***FINANCE AND AUDIT COMMITTEE VOTE ON MOTION TO APPROVE: (VOTE 5-1)***

AYES: Coggs-Jones, Quindel, Johnson, Broderick and Nyklewicz (Chairman)

NOES: McCue

EXCUSED: Mayo

Scheduled Item (Continued):

***PERSONNEL COMMITTEE VOTE ON MOTION TO APPROVE: (7-0)***

AYES: Schmitt, Coggs-Jones, Borkowski, De Bruin, Weishan, Cesarz and Quindel (Chairman)

NOES: None

EXCUSED: None

**Scheduled Item (Continued):**

---

STAFF PRESENT:     Mr. Troy Hamblin, Director, Labor Relations  
                         Mr. Stephen Agostini, Acting Fiscal and Budget Administrator  
                         Ms. Alexandra Kotze, Department of Administrative Services (DAS)  
                         Ms. Vera Westphal, DAS  
                         Mr. Jerry Heer, Director, Department of Audits  
                         Mr. Rob Henken, Director, DHHS

This meeting was recorded on tape, which is available for audit upon prior request of the Committee Clerk. The foregoing matters were not necessarily considered in agenda order. Committee "green files" contain copies of resolutions, amendments, ordinances, reports and correspondence, etc., which may be reviewed upon request of the Committee Clerk. The official copy of these minutes is available in the County Board office.

Adjourned: 1:00 p.m.

*Maribeth Welchman*  
Committee Clerk

Mw:I:\My Documents\personnel committee\PC 2004\September04\FaPa093004specialjoint.doc

Chairperson: Supervisor Richard D. Nyklewicz, Jr.  
Clerk: Lauri Henning, 278-4227  
Research Analyst: Steve Cady, 278-4347

## COMMITTEE ON FINANCE AND AUDIT

Thursday, October 28, 2004 - 9:00 A.M.

**Milwaukee County Courthouse - Room 201-B**

### MINUTES

CASSETTE #11: Side A, #1-END; Side B, #1-#249

PRESENT: Supervisors McCue, Quindel, Mayo, Johnson\*, Broderick and Nyklewicz (Chair)  
EXCUSED: Supervisor Coggs-Jones

\*Supervisor Johnson was not present at the time of the roll call, but arrived shortly thereafter.

#### SCHEDULED ITEMS:

1. 04-443 From Director, Department of Administrative Services, appointing Stephen J. Agostini to the position of Fiscal and Budget Administrator.

A-18 **APPEARANCES:**  
Linda Seemeyer, Director, Department of Administrative Services  
Steve Agostini, Acting Fiscal and Budget Administrator

**ACTION BY: (McCue) approve. 6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6  
**NOES:** 0  
**EXCUSED:** Coggs-Jones

2. 04-437 From Director, Department of Administrative Services, reappointing William “Bud” Borja as Chief Information Officer.

A-166 **APPEARANCES:**  
Linda Seemeyer, Director, Department of Administrative Services  
Bud Borja, Chief Information Officer, IMSD

**ACTION BY: (Johnson) approve. 6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6  
**NOES:** 0  
**EXCUSED:** Coggs-Jones

### SCHEDULED ITEMS (CONTINUED):

3. 04-463 From Director, Department of Administrative Services, and Director, Department on Aging, regarding creation of a restricted asset account to fulfill contractual requirements of the Department on Aging – Care Management Organization.

A-240 **APPEARANCES:**

Linda Seemeyer, Director, Department of Administrative Services  
Stephanie Stein, Director, Department on Aging

Ms. Seemeyer summarized the subject report, which contained the following recommendation: "To be in compliance with the CMO contract with the Department of Health and Family Services (DHFS), the Director of the Department of Administrative Services should be authorized to restrict \$2,250,000 in cash assets to fulfill contractual requirements for a restricted reserve and solvency reserve for the Department on Aging – Care Management Organization."

***ACTION BY: (Mayo) approve the recommendation of the Director of Administrative Services as set forth above. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

4. 04-1 Fund Transfers.  
**A1)-A7) – Departmental Receipt of Revenue**  
**B1) – Unallocated Contingent Fund**  
**C1)-C6) – Capital Improvements**  
**D1)-D2) – Inter-Departmental**  
**E1)-E3) – Departmental-Other Charges**  
**F1) – Departmental**  
**G1) – Allocated Contingent Fund**

A-277 Chairman Nyklewicz pointed out that a supplemental fund transfer was provided on green paper, which is identified as G1).

***ACTION BY: (Mayo) approve the aforesaid fund transfers. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

## SCHEDULED ITEMS (CONTINUED):

5. 04-12 A. From Clerk of Circuit Court/Director of Court Services, notifying that the Clerk of Circuit Court Department will not receive \$1 million of additional funding budgeted from the State of Wisconsin Guardian ad Litem Payment Program. **(INFORMATIONAL) (NO ACTION REQUIRED)**

- 04-251 B. From the Chief Judge and Clerk of Circuit Court, submitting a report of the combined Judicial/Clerk of Court operations in Judicial District One (Milwaukee County), including the consequences of under-funding and an action plan if full state funding of the guardians ad litem was not forthcoming. **(Also referred to Committee on Intergovernmental Relations) (6/17/04 and 7/22/04: laid over)**

A-293 **APPEARANCES:**

Hon. Michael P. Sullivan, Chief Judge  
John Barrett, Clerk of Circuit Court/Director of Court Services

Discussion ensued.

Chairman Nyklewicz indicated that Item 5A was an informational report, which required no action. He suggested that Item 5B be laid over until the December cycle in order to continue to assess the deficit situation.

***ACTION BY: (Broderick) lay over Item 5B until December. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

6. 04-12 From Director, Department of Health and Human Services, notifying of an unanticipated revenue deficit in the County Health Programs Division of approximately \$732,132 of 2004 EMS recovery revenue, based on collections through August 31, 2004, which essentially reflects payments collected for services rendered during the first six months of the year. **(INFORMATIONAL) (NO ACTION REQUIRED)**

A-468 **APPEARANCE:**

Rob Henken, Director of Health and Human Services

Mr. Henken reviewed the subject report.

Chairman Nyklewicz asked if there was a breakdown of revenue by municipality. Mr. Henken replied there is a distribution formula that was proposed by the Intergovernmental Cooperation Council (ICC) and he would provide a

## SCHEDULED ITEMS (CONTINUED):

spreadsheet showing what it looked like going into the year on how the ICC proposed that the revenue be distributed. However, he does not know how the municipalities budgeted their revenue.

***The Committee took no action regarding this informational report.***

7. 04-12 From Zoo Director, notifying that the Zoo continues to have a revenue shortfall of \$1,494,550 and has administratively frozen non-essential expenditures of \$524,233, leaving a net shortfall of \$970,417. **(INFORMATIONAL) (NO ACTION REQUIRED)**

A-508

**APPEARANCES:**

Dr. Bruce Beehler, Deputy Zoo Director

Linda Seemeyer, Director, Department of Administrative Services

Dr. Beehler commented on the subject notification.

In response to a query by Chairman Nyklewicz, Mr. Agostini informed the Committee that Ms. Seemeyer has had at least two or three conversations with the Zoological Society looking to try and increase the amount of revenue provided by the Zoological Society to the Zoo not only for 2004 but also for 2005. Those discussions are ongoing. He is optimistic that there will be additional revenue from the Zoological Society, but he does not know how much.

Ms. Seemeyer confirmed that she has been talking with Bonnie Joseph, who is the President of the Zoological Society. Ms. Seemeyer believes the Society is very supportive and she fully expects that the Zoo will receive additional revenue in 2004 and 2005. The Society's Finance Committee has not yet met, so Ms. Joseph has been unable to quantify what kind of support is available. Ms. Seemeyer stated that she knows the Society is concerned about the Zoo and they seem to be very supportive. She remains very hopeful and would guess that probably by next week we would have a number from the Society.

Chairman Nyklewicz asked how long the Memorandum of Understanding (MOU) between Milwaukee County and the Zoological Society runs. Ms. Seemeyer answered that it ends this year, however, there is a notification requirement. Dr. Beehler confirmed that there is a one-year advance notice for changes in the MOU.

Chairman Nyklewicz felt that consideration should be given to serving notice to the Zoological Society that the County wants some changes in the MOU so at least to leverage additional discussions and negotiations considering the balance has shifted from the paid attendance to the free admittance at the expense of the Zoo. If we are going to continue such arrangement, perhaps we need to consider

## SCHEDULED ITEMS (CONTINUED):

some additional constraints on the use of those passes that would not be revenue detrimental to the Zoo.

Ms. Seemeyer agreed with the above and commented that there has been recognition on the part of a number of the Zoological Society's Board members that this is indeed what's happening. There is a desire to re-look at the relationship between the Zoological Society and the Zoo to see if it can be made better and if more money can go to the Zoo. Ms. Seemeyer stated that in her conversations with Ms. Joseph, she said very clearly that parking revenue is the County's money and it shouldn't be part of the Society's contribution. The Society is working through a number of things on its Board level. Ms. Seemeyer stated that the above suggestion is very well taken and would be a good idea.

Supervisor McCue asked if it is decided to look at the contract in greater detail that what the Zoological Society charges County residents and non-County residents also be looked at. He felt that non-County residents should pay more.

Mr. Agostini indicated that they've actually had that conversation with Corporation Counsel because it was one of the things being looked at during preparation of the 2005 budget. His understanding from Corporation Counsel is that the County has a very limited ability to condition or determine how, in essence, a private club, the Zoological Society, sets its fees. He thought, perhaps, as part of any reopening or extension of negotiations, such request could be communicated and that would perhaps provide some additional leverage.

Supervisor Johnson advised that he and the Zoo Director have had some conversations over the last few months about brownfields money. He was informed that the EPA application is due November 15 for some of that money. He asked if the Zoo has or intends to apply for the brownfields grant money. Dr. Beehler did not know, but stated he would get back to the Supervisor on that question.

Supervisor Broderick requested information regarding a breakdown of attendance and revenue figures by users' residence.

Chairman Nyklewicz commented that this is an informational item. He stated that he would like the Zoo and the administration to come back with regard to the proper notification of the County's intent to renegotiate the contract with the Zoological Society so that the legal requirements can be fulfilled. That should go through the Parks, Energy and Environment Committee, the parent committee, as well as the Finance and Audit Committee.

***The Committee took no action regarding the subject informational report.***



**SCHEDULED ITEMS (CONTINUED):**

8. 04-438 From Zoo Director, requesting authorization for the Purchasing Administrator to issue and deliver letters of intent for 2005 Zoo Resale Purchases. **(Also to Committee on Parks, Energy and Environment)**

A-618 **APPEARANCE:**  
Dr. Bruce Beehler, Deputy Zoo Director

***ACTION BY: (McCue) approve, as also recommended by the Committee on Parks, Energy and Environment on October 26, 2004. 5-0***

**AYES:** McCue, Quindel, Johnson, Broderick & Nyklewicz (Chair) – 5  
**NOES:** 0  
**EXCUSED:** Coggs-Jones & Mayo

9. 04-16 From Airport Director, submitting fiscal report for the period ending September 30, 2004 of the Airport Enterprise Fund. **(INFORMATIONAL) (NO ACTION REQUIRED)**

A-630 **APPEARANCE:**  
Tom Heller, Airport Fiscal and Budget Manager

***The Committee took no action regarding this informational report.***

10. 04-19 From Inspector, Milwaukee County Sheriff's Office, notifying of an emergency purchase of seven dispatching consoles from Watson Furniture for \$87,009.50. **(INFORMATIONAL) (NO ACTION REQUIRED)**

A-637 **APPEARANCES:**  
Jon Priebe, Public Safety Fiscal Administrator  
Jerianne Feiten, Deputy Inspector, Sheriff's Department

Mr. Priebe explained the reason for this emergency purchase.

***The Committee took no action regarding this informational report.***

11. 04-156 From Director of Administrative Services, submitting monthly status report on  
(a) 2004 County-wide Retirement Savings. **(INFORMATIONAL) (NO ACTION REQUIRED)**

A-660 **APPEARANCE:**  
Linda Seemeyer, Director, Department of Administrative Services

Ms. Seemeyer advised that as of September 30, 2004, 778 employees are projected to retire. Projected sick leave payouts are \$9.8 million. \$7.3 million

## SCHEDULED ITEMS (CONTINUED):

was budgeted. Including proprietary funds, the total projected sick leave cost for 2004 is \$14.4 million. If 280 of the positions are held open until the end of the year, savings of \$2.98 million could be achieved, which is \$0.92 million below projected savings. The combined deficit for these two accounts is \$3.42 million. The Department of Administrative Services will continue to review payroll information, actual and anticipated retirements on a monthly basis to refine these estimates and will report these findings to the Board.

Questions and comments ensued.

04-156 ***ACTION BY: (Mayo) receive and place on file. 6-0***  
(a)(a)

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

12. 04-461 From Director of Audits, submitting Milwaukee County Form of Governance Survey, Executive and Legislative Branches, dated October 2004.

A-714 **APPEARANCE:**  
Jerome J. Heer, Director of Audits

Mr. Heer reviewed the subject survey results, which report does not include any recommendations. He suggested that the survey be referred to the Personnel Committee.

***ACTION BY: (McCue) refer the subject survey to the Personnel Committee for its review. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

13. 04-318 From Director of Audits, submitting An Audit of the Milwaukee County Employee Health Care Benefit, dated June 2004. **(Also to Committee on Personnel)**  
**(7/22/04: requested a status report in 90 days) (STATUS REPORT FROM DIRECTOR OF AUDITS)**

B-80 **APPEARANCES:**  
Jerome J. Heer, Director of Audits  
Matthew Janes, Employee Benefits and Retirement Manager

Mr. Heer reviewed the status report, dated October 22, 2004, a copy of which is contained in the subject file. Given the fact that we are at a point of

## SCHEDULED ITEMS (CONTINUED):

implementing some revisions to the way the benefit is administered next year and are on the front end of some significant negotiations, he suggested that the Committee receive and place on file the audit and status report and call for a further status report in six months.

***ACTION BY: (McCue) receive and place on file the subject audit and status report, dated October 22, 2004, with the understanding that a further status report be submitted in six months.***

In response to a query by Chairman Nyklewicz, Mr. Janes advised that open enrollment is being delayed until January 2005 to allow sufficient opportunity to explain the changes being made to the program. He indicated that the present contracts run through the end of 2005. The only changes that would be made during 2005 would be as a result of the negotiations. Mr. Janes stated that the dates of open enrollment would be communicated very soon – with the next payroll flyer and payroll checks.

Mr. Heer and Committee members proceeded to thank and commend Mr. Janes, who has announced his retirement, for his professionalism, expertise and outstanding service to Milwaukee County for so many years and wished him well in retirement.

**Vote to receive and place on file the subject audit and status report, with a further status report to be submitted in six months: 6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

14. 04F14 From Controller, regarding professional service contracts for the last quarter of 2001 through December 31, 2003. **(INFORMATIONAL) (NO ACTION REQUIRED)**

- B-183 Mr. Agostini advised that Mr. Manske was not able to attend the meeting today. He suggested that this item be laid over so Mr. Manske would be available to answer any questions the Committee has on this report.

***ACTION BY: (Mayo) lay over. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

**SCHEDULED ITEMS (CONTINUED):**

**Addendum Item**

15. 04-460 Resolution by Supervisor Nyklewicz, authorizing and directing the transfer of \$118,532 from the Parks Allocated Contingency Account to the House of Correction to offset costs to operate the Farm and Fish Hatchery for the remainder of 2004, which will allow unused Private Industry Council grant funds to be available to offset 2005 costs.

B-214 **APPEARANCE:**  
Jim Keegan, Finance Manager, DPPI-Parks

Mr. Cady explained the intent of the subject resolution.

***ACTION BY: (Broderick) approve.***

In response to a query by Supervisor Mayo, Mr. Keegan advised that the Parks Superintendent is concerned with the transfer, but she understands what is happening and why so she concurs at this time.

**Vote on approval: 6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

**DEADLINE**

*The deadline for items for the next regular meeting (December 9, 2004) is Friday, November 26, 2004.*

***All items for the agenda must be in the Committee Clerk's possession by the end of the business day on FRIDAY, NOVEMBER 26, 2004.***

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*

**SCHEDULED ITEMS (CONTINUED):**

---

**STAFF PRESENT:**

Steve Agostini, Acting Fiscal and Budget Administrator

Jerome J. Heer, Director of Audits

Douglas Jenkins, Deputy Director of Audits

Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. Committee files contain copies of communications, reports and resolutions, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:10 a.m. to 10:15 a.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk

Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

**SPECIAL MEETING OF THE  
COMMITTEE ON FINANCE AND AUDIT**

**Monday, November 8, 2004 - 12:00 P.M.**

**Milwaukee County Courthouse - Room 201-B**

**M I N U T E S**

CASSETTE #11: Side B, #250-#363

PRESENT: Supervisors McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair)

**SCHEDULED ITEMS:**

1. 04F15 From Chairman, Finance and Audit Committee, appointing the following individuals to a review committee to consider an appeal by U.S. Cellular of the decision of the Milwaukee County Department of Administrative Services Information Management Services Division to award the County contract for cellular telephone service to another vendor:

Supervisor Roger Quindel (Review Committee Chair)  
Pinkey Buford, Purchasing Administrator, DAS Procurement Division  
James Felde, Milwaukee County Department of Audit

**APPEARANCES:**

Pinkey Buford, Purchasing Administrator  
William Domina, Corporation Counsel

**ALSO PRESENT:**

James Felde, Department of Audit

***ACTION BY: (McCue) approve the appointments by the Finance and Audit Committee Chairman.***

Questions and comments ensued.

**Vote on approval of the aforesaid appointments: 7-0**

**AYES:** McCue, Coggs-Jones, Quindel, Mayo, Johnson, Broderick &  
Nyklewicz (Chair) – 7

**NOES:** 0

**SCHEDULED ITEMS (CONTINUED):**

***NOTE: Approval of these appointments requires committee action only;  
County Board approval is not required.***

|   |
|---|
| <p><i>ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.</i></p> |
|---|

---

**STAFF PRESENT:**

Linda Seemeyer, Director, Department of Administrative Services  
Steve Agostini, Acting Fiscal and Budget Administrator  
Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. Committee files contain copies of the subject communication, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 12:05 p.m. to 12:10 p.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk  
Committee on Finance and Audit

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Lauri Henning, 278-4227

Research Analyst: Steve Cady, 278-4347

## **COMMITTEE ON FINANCE AND AUDIT**

**Thursday, December 9, 2004 - 9:00 A.M.**

**Milwaukee County Courthouse - Room 201-B**

### **MINUTES**

CASSETTE #12: Side A, #1-END, Side B, #1-END

CASSETTE #13: Side A, #1-#695

PRESENT: Supervisors McCue, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair)

EXCUSED: Supervisor Coggs-Jones

### **SCHEDULED ITEMS:**

1. 04-16 From Fiscal and Budget Administrator, submitting a 2004 county-wide fiscal update. **(INFORMATIONAL) (NO ACTION REQUIRED)**

12-A-15 **APPEARANCE:**

Scott Manske, Controller

Frieda Webb, Director, Community Business Development Partners

Mr. Manske reviewed the subject report wherein a surplus of \$2.35 million is projected for 2004.

Mr. Agostini informed the Committee that after the report was submitted, it was learned that the expectation that the Architectural and Engineering Services Division, a component of the Parks Department, would not break even as listed on page 2 of the schedule attached to the report. In light of additional information, it is estimated that this organizational unit will deficit at the end of 2004 by \$200,000 to \$300,000.

Questions and comments ensued.

Chairman Nyklewicz asked Mr. Agostini to update and revise the subject report to include his verbal amendment and then distribute it to all members of the County Board.



**SCHEDULED ITEMS (CONTINUED):**

2. 04-1 Fund Transfers.

**A1)-A4) – Departmental-Receipt of Revenue**

**B1) & B2) – Unallocated Contingency Fund**

**C1)-C6) – Capital Improvements**

**D1) – Inter-Departmental**

**E1)-E5) – Departmental-Other Charges**

**F1) & F2) – Departmental-Capital Outlay**

12-A-343 Chairman Nyklewicz suggested fund transfer B2) be temporarily laid over as it relates to Item 4 on the agenda.

Supervisor Mayo requested separate action on fund transfer C3).

***ACTION BY: (McCue) Approve the fund transfers, excluding B2) and C3). 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

12-A-360 **C3):**

**APPEARANCE:**

Pamela Bryant, Capital Finance Manager

Ms. Bryant advised that this project will be implemented in 2005, however, she did not have a completion date. Supervisors Mayo and Quindel requested a report back from Ms. Bryant on this project.

***ACTION BY: (Quindel) Approve fund transfer C3). 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

12-A-600 **B2):**

***ACTION BY: (McCue) Approve fund transfer B2). 5-1***

**AYES:** McCue, Quindel, Johnson, Broderick & Nyklewicz (Chair) – 5

**NOES:** Mayo – 1

**EXCUSED:** Coggs-Jones

### SCHEDULED ITEMS (CONTINUED):

3. 04-251 From the Chief Judge and Clerk of Circuit Court, submitting a report of the combined Judicial/Clerk of Court operations in Judicial District One (Milwaukee County), including the consequences of under-funding and an action plan if full state funding of the guardians ad litem was not forthcoming. **(Also referred to Committee on Intergovernmental Relations) (6/17/04: laid over until July) (7/22/04: laid over) (Not Scheduled for September meeting cycle) (10/28/04: laid over until December) [RECOMMENDED ACTION: PLACE ON FILE]**

12-A-391 **APPEARANCES:**

Chief Judge Michael Sullivan

John Barrett, Clerk of Circuit Court/Court Services Director

Comments ensued.

***ACTION BY: (McCue) Receive and place on file. 6-0.***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

4. 04F16 From Fiscal and Budget Administrator, regarding potential agreement between  
(04-442) Milwaukee County and the Friends of Boerner Botanical Gardens.

12-A-433 **APPEARANCES:**

Trish Hardicourt, Executive Director, Friends of Boerner Botanical Gardens

Michael Goller, Board Member, Friends of Boerner Botanical Gardens

Keith Kalberer, Marketing and Contracts Coordinator, DPPI-Parks Division

The Committee was provided with a draft resolution outlining the action taken by the Parks, Energy and Environment Committee on December 7, 2004.

***ACTION BY: (McCue) Concur with the recommendations of the Parks, Energy and Environment Committee.***

Discussion ensued.

**Vote to concur with Parks , Energy and Environment Committee: 5-1**

**AYES:** McCue, Quindel, Johnson, Broderick & Nyklewicz (Chair) – 5

**NOES:** Mayo – 1

**EXCUSED:** Coggs-Jones

## SCHEDULED ITEMS (CONTINUED):

5. 04-12      A. From Director, Department of Administrative Services, notifying of a potential revenue deficit in the Department on Aging of approximately \$1.12 million relating to the Department's Care Management Organization.  
**(INFORMATIONAL) (NO ACTION REQUIRED)**
- B. From Director, Department of Administrative Services, submitting a more in-depth report regarding the revenue deficit in the Department on Aging relating to the Care Management Organization. **(INFORMATIONAL) (NO ACTION REQUIRED)**

### 12-A-607 **APPEARANCES:**

Linda Seemeyer, Director, Department of Administrative Services  
Stephanie Stein, Director, Department on Aging  
Jim Hodson and Tom Orrendorf, Hoppe & Orendorff

Ms. Seemeyer provided the Committee with a response to an e-mail correspondence from Tom Orrendorf relating to the Family Care Program and the current \$1.2 million shortfall for 2004. Copies of these items are contained in the subject file. Ms. Seemeyer proceeded to walk through her correspondence.

Mr. Hodson explained that the accounting error occurred due to an underreporting. He acknowledged and apologized for the mistake, but he stated that he won't have his or Hoppe & Orendorff's credibility attacked from a professional, financial credibility level.

Mr. Orendorff concurred with Mr. Hodson's comments. He indicated that they are trying to do the best job they can for the County. If for some reason the County does not want them to continue, he stated there are other opportunities. However, he commented that Family Care is a good program and he would like to see the program succeed.

A lengthy discussion occurred on this item.

Supervisor Quindel requested that the Department of Administrative Services submit a plan prior to Board day (December 16) so the Board has some direction on how to proceed regarding this matter.

***The Committee took no action regarding this informational report.***

6. 04-537      From Director of Audits, submitting An Audit of Milwaukee County Department on Aging Care Management Organization 2003 Operating Deficit, dated December 2004. (COPIES PROVIDED DIRECTLY BY AUDIT DEPARTMENT)

## SCHEDULED ITEMS (CONTINUED):

### 12-B-336 **APPEARANCES:**

Jerome J. Heer, Director of Audits  
Stephanie Stein, Director, Department on Aging  
Rob Henken, Director of Health and Human Services

Mr. Heer reviewed the subject audit and its conclusions.

In light of the discussion on Item 5, Chairman Nyklewicz asked Mr. Heer what role, if any, did he feel that the Audit Department might play in helping the Board navigate that challenge through the next several weeks. Mr. Heer replied that if there is going to be a Plan B, the Department would be more than willing to work with the Department of Administrative Services and the Department on Aging to give them their perspective on whether or not the option they've chosen is one that is going to get them through this. Ms. Stein interjected that she would be happy to have the assistance of the Audit Department.

Chairman Nyklewicz stated that it would be very valuable and helpful to have the assistance of the Audit Department, which is always very professional and objective in helping the County Board to make the right decisions. He called upon the Department of Audit to be involved to objectively advise the County Board of its options and the adequacy of the options being brought forward by the administration to manage the program.

Discussion ensued.

***ACTION BY: (McCue) Receive and place on file the subject audit, with the understanding that a status report will be submitted in April 2005 on eligibility determinations and June 2005 on the balance of the audit recommendations.***  
**6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

7. 04-501 From Director, Department on Aging, requesting to abolish one Accountant 2 position and create one Accountant 1 position. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

### 12-B-501 **APPEARANCES:**

Stephanie Stein, Director, Department on Aging  
Melanie Purcell, Assistant Director-Fiscal, Department on Aging

SCHEDULED ITEMS (CONTINUED):

***ACTION BY: (McCue) Approve the creation of one position of Accountant 1 and the abolishment of one position of Accountant 2, effective December 19, 2004, as recommended by the Department of Administrative Services, in order to provide the Department on Aging with the appropriate staffing necessary to provide continuity of service and greater succession planning and coverage for fiscal services of all Divisions within the Department. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

8. 04-498 From Director, Department of Health and Human Services, requesting approval to carry over expenditure authority to remodel space at the Children's Court Center for probation staff.

12-B-521 **APPEARANCE:**

Rob Henken, Director of Health and Human Services

***ACTION BY: (McCue) Approve. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

9. 04-469 From Director, Department of Health and Human Services, and Administrator, Behavioral Health Division, requesting creation of 10 Occupational Therapist Pool positions. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

10. 04-500 From Director, Department of Health and Human Service and Administrator, Behavioral Health Division, requesting creation of 10 Nurse Practitioner MH Pool positions. **(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**

12-B-526 **ITEMS 9 AND 10 WERE CONSIDERED TOGETHER.**

***ACTION BY: (Quindel) Approve the creation of 10 Occupational Therapist (Pool) positions (Item 9) and the creation of 10 Nurse Practitioner MH Pool positions (Item 10), both effective December 19, 2004, as recommended by the Department of Administrative Services, in order to provide the Department of Health and Human Services Behavioral Health Division with the flexibility and staffing necessary to effectively provide occupational therapy and medical services to patients and clients in the Inpatient and Community Based Programs areas.***

**SCHEDULED ITEMS (CONTINUED):**

Supervisor McCue requested separate action on the two items.

**Vote on approval of Item 9: 6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

Questions ensued regarding Item 10.

**Vote on approval of Item 10: 6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

11. 04-499 Resolution by Supervisors Cesarz, West and Rice, calling for a review of billing and collection functions performed by County Departments, to include collection percentages, an explanation of any uncollected fees, and recommendations to aid collection efforts and suggestions for new or increased fees deemed appropriate by the Departments. **(Also to Committee on Judiciary, Safety and General Services)**

- 12-B-613 It was noted that the Judiciary, Safety and General Services Committee, at its meeting on December 2, 2004, recommended approval of the subject resolution as amended, directing the Director, Department of Administrative Services, to review the billing and collection functions performed by County Departments and to report back in time for the ~~February~~ March 2005 meetings of the Committees on Finance and Audit and Judiciary, Safety and General Services. Further, providing that the Department of Administrative Services report on billing and collection practices not include Combined Court Related Operations.

***ACTION BY: (Quindel) Concur in the action of the Judiciary, Safety and General Services Committee to approve the resolution as amended. 5-0***

**AYES:** McCue, Quindel, Johnson, Broderick & Nyklewicz (Chair) – 5

**NOES:** 0

**EXCUSED:** Coggs-Jones & Mayo

## SCHEDULED ITEMS (CONTINUED):

12. 04-268 (a) An adopted resolution requesting the Parks Superintendent to recommend policies that could be adopted to establish a permanent “segregated” parks fund and directing reports from the Department of Administrative Services and Corporation Counsel regarding the potential fiscal and legal issues, respectively, to the Committees on Parks, Energy and Environment and Finance and Audit. **(9/23/04: Reports submitted by Parks Superintendent, Corporation Counsel and DAS. At its meeting on 9/21/04, Parks, Energy and Environment Committee referred this matter to County Board Staff, Parks, DAS and Corporation Counsel for a report and resolution back at its next meeting. In light of the above action, Finance and Audit Committee laid over the matter to the call of the Chair.) (REPORT FROM COUNTY BOARD STAFF)**

12-B-624 **APPEARANCES:**

Keith Kalberer, Marketing and Contracts Coordinator, DPPI-Parks Division  
Jim Keegan, Finance Manager, DPPI-Parks Division

It was noted that the Parks, Energy and Environment Committee, at its meeting on December 7, 2004, recommended approval of the recommendations contained in the County Board staff report, dated November 23, 2004, a copy of which is contained in the subject file.

- 04-268 (a)(a) ***ACTION BY: (Quindel) Concur in the action of the Parks, Energy and Environment Committee to approve the County Board staff recommendations. 5-0***

**AYES:** McCue, Quindel, Johnson, Broderick & Nyklewicz (Chair) – 5

**NOES:** 0

**EXCUSED:** Coggs-Jones & Mayo

13. 04-516 From Parks Superintendent, seeking permission to increase selected fees greater than 10% of the fees established in the 2005 Adopted Budget. **(Also to Committee on Parks, Energy and Environment)**

12-B-635 **APPEARANCES:**

Keith Kalberer, Marketing and Contracts Coordinator, DPPI-Parks Division  
Jim Keegan, Finance Manager, DPPI-Parks Division

It was noted that the Parks, Energy and Environment Committee, at its meeting on December 7, 2004, recommended approval of the recommendations contained in the subject report exclusive of Recommendation #7, which was referred to County Board and Parks staff for review and recommendation.

**SCHEDULED ITEMS (CONTINUED):**

***ACTION BY: (McCue) Concur in the action of the Parks, Energy and Environment Committee as outlined above. 6-0***

***AYES:*** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

***NOES:*** 0

***EXCUSED:*** Coggs-Jones

14. 00-360 (a) From Fiscal and Budget Administrator, regarding due diligence on the request by HONOR to renovate and lease former site of U.S. Coast Guard Station.  
**(Also to Committee on Parks, Energy and Environment) (INFORMATIONAL) (NO ACTION REQUIRED)**
- 12-B-662 Chairman Nyklewicz advised that this item should be laid over as Mr. DeNomie from HONOR contacted him and indicated that HONOR is not prepared to move forward at this time. **There being no objection, lay over was so ordered.**
15. 04-517 From County Board Chairman, requesting to reorganize classification structure for County Board positions of Policy Research Analyst, Senior Policy Research Analyst, Committee Clerk, Chief Committee Clerk and Information Specialist.  
**(Also to Committee on Personnel, Department of Administrative Services and Division of Human Resources) (REPORT FROM DAS)**
- 12-B-664 **APPEARANCE:**  
Terrence D. Cooley, County Board Chief of Staff
- Mr. Cooley summarized the subject request.
- Questions ensued regarding the Public Information Specialist position.
- ACTION BY: (Mayo) Approve the subject request, as recommended by the Department of Administrative Services. 6-0***
- AYES:*** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6
- NOES:*** 0
- EXCUSED:*** Coggs-Jones
16. 04-160 (a)(a) From Director of Audits, submitting An Audit of Office of Community Business Development Partners, dated December 2004. (COPIES PROVIDED DIRECTLY BY AUDIT DEPARTMENT)
- 13-A-4 **APPEARANCES:**  
Jerome J. Heer, Director of Audits  
Frieda Webb, Director, Office of Community Business Development Partners  
Linda Seemeyer, Director, Department of Administrative Services



## SCHEDULED ITEMS (CONTINUED):

Mr. Heer reviewed the subject audit report.

Questions and comments ensued.

***ACTION BY: (McCue) Receive and place on file, with the understanding that a status report will be submitted in six months. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

17. 02-384 (a) From Chief Information Officer, Information Management Services Division, submitting quarterly progress report of the Human Resource System Management Committee. **(Also to Committee on Personnel) (INFORMATIONAL) (NO ACTION REQUIRED)**

13-A-263 **APPEARANCES:**

Bud Borja, Chief Information Officer, IMSD

Robert Kiefert, Intranet & HR/Financial Systems Manager, IMSD

Mr. Kiefert advised that the main activity in the last quarter was the issuance of an RFP for information from vendors on the possible upgrade, replacement or finding a vendor to take over the payroll and human resource function. Bids came back on November 30 and the bids are currently being evaluated. The quarter also saw the continuation of the seamless network whereby all County departments are put onto one network.

***The Committee took no action regarding this informational report.***

18. 04F14 From Controller, regarding professional service contracts for the last quarter of 2001 through December 31, 2003. **(INFORMATIONAL) (NO ACTION REQUIRED) (Laid Over 10/28/04)**

13-A-307 **APPEARANCE:**

Scott Manske, Controller

In response to a query by Chairman Nyklewicz, Mr. Manske explained that the subject reports were delayed due to staffing issues both on the Department of Administrative Services side and on the side of the Office of Community Business Development Partners. He pointed out that the first five reports include DBE information with regards to subcontractors, but the last four reports do not include such information. The Office of Community Business Development Partners will submit that information separately in the future.

## SCHEDULED ITEMS (CONTINUED):

Mr. Manske advised that he is currently working on the 2004 reports and hopes to have some of those reports out in the next committee meeting cycle and then complete them in the cycle after that.

Mr. Manske apologized for the delay in getting these reports to the Committee.

***The Committee took no action regarding this informational report.***

19. 04-425 (a)(a) From Director, Department of Administrative Services, regarding creation of an evaluation panel for Requests for Proposals (RFPs) issued by the Department of Administrative Services Fiscal Affairs Division relative to selection of financial advisors and bond counsel.

13-A-345 **APPEARANCE:**  
Linda Seemeyer, Director, Department of Administrative Services

***ACTION BY: (Mayo) Approve the creation of a Debt Financing Evaluation and Selection Panel, including two qualified members chosen by the County Executive, two qualified members chosen by the County Board Chairman and a member involved in debt financing issues for the State of Wisconsin selected by the Fiscal and Budget Administrator, as recommended by the Department of Administrative Services.***

Chairman Nyklewicz asked if these appointments are subject to confirmation by the County Board. Ms. Seemeyer indicated that was not part of the recommendation but did not object to adding such a requirement.

***ACTION BY: (Mayo) Amend his previous motion by making these appointments subject to County Board confirmation. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

**Vote on approval as amended: 6-0**

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

## SCHEDULED ITEMS (CONTINUED):

20. 04-276 From Director, Department of Administrative Services, regarding qualifications of  
(a) fiscal positions in county departments. *(Submitted pursuant to a resolution adopted by the County Board on 9/30/04.)* **(INFORMATIONAL) (NO ACTION REQUIRED)**

13-A-366 **APPEARANCE:**

Linda Seemeyer, Director, Department of Administrative Services

Ms. Seemeyer summarized the subject report.

***The Committee took no action regarding this informational report.***

21. 04-156 From Director, Department of Administrative Services, submitting monthly status  
(a) report on 2004 County-wide Retirement Savings. **(INFORMATIONAL) (NO ACTION REQUIRED)**

13-A-383 **APPEARANCES:**

Linda Seemeyer, Director, Department of Administrative Services  
William Domina, Corporation Counsel

Ms. Seemeyer advised that as of November 30, 2004, 796 employees are projected to retire, which is an increase of 18 retirees from the October report. Projected sick leave payouts are \$9.6 million. \$7.3 million was budgeted. Including proprietary funds, the total projected sick leave cost for 2004 is \$14.1 million. If 319 of the positions are held open until the end of the year, savings of \$3.2 million could be achieved, which is \$700,000 below projected savings. The combined deficit for these two accounts is \$3 million.

The Department of Administrative Services will provide a final 2004 report for the sick leave payouts and retirement savings in January of 2005.

Supervisor McCue asked if the County has exhausted every single opportunity to legally get rid of the sick leave payments and enhancements that were passed.

Mr. Domina replied that his answer is not going to be satisfactory because it is much more detailed and complicated than a yes or no and may be more properly a subject for closed session. In general, he advised that they have looked and are looking at every vehicle for exercising the County's interests, the County Board's interests and the County Executive's interests on all of these contracts, whether it be through alteration or through recovery. He recommended that this matter be scheduled for a closed session discussion.

## SCHEDULED ITEMS (CONTINUED):

Chairman Nyklewicz directed the Clerk to make a note to schedule for the Committee's next meeting a briefing from Corporation Counsel in closed session as to ongoing efforts to mitigate the impacts resulting from pension/sick leave payouts.

Further comments followed.

Chairman Nyklewicz suggested that the Committee receive quarterly reports from the Department of Administrative Services relative to the number of retirements and sick leave payouts in 2005 and the effect on departments in order to continue to monitor and assess where we are at so as to not be surprised late in the year with a potential deficit by many operating departments that we assumed were going to be able to absorb these payouts within their operating budgets.

***ACTION BY: (Mayo) Request quarterly reports from the Department of Administrative Services as suggested above. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

22. 04F17 From Chairman, Finance and Audit Committee, appointing the following individuals to a review committee to consider an appeal by U.S. Cellular of the decision of the Milwaukee County Department of Administrative Services Information Management Services Division to award the County contract for cellular telephone service to another vendor:

Supervisor Joseph Rice (Review Committee Chair)  
Jim Sponholz, Department of Health and Human Services  
Amos Owens, Department of Audit

- 13-A-445 **APPEARANCES:**  
Ann Hlavacka, Attorney representing U.S. Cellular  
Steve Schild, U.S. Cellular  
Jerome J. Heer, Director of Audits  
William Domina, Corporation Counsel

***ACTION BY: (Mayo) Confirm the appointments of the Finance and Audit Committee Chairman.***

Mr. Domina asked that potential panelists be asked to leave the room so any discussion today would not taint them in their ability to serve.

## **SCHEDULED ITEMS (CONTINUED):**

Ms. Hlavacka raised various concerns.

Mr. Domina advised that the role of the Committee is to confirm designees for a review panel under the County ordinance for appeals. He stated Ms. Hlavacka is challenging the jurisdiction of that panel to sit and she certainly has a right to raise the issue. He does not believe the Finance and Audit Committee is the proper forum to decide that question. He believes the panel has this jurisdiction and the matter is proceeding correctly. To the extent that the record has been made on that issue, he asked the Committee to move forward with the confirmation question so that the panel can then meet and this matter can be resolved. His concern with this, both in terms of objection to the individuals that serve, questions that are being raised without factual predicate as to whether there is bias interposed and such other issues, is that it results in delay for issuance of a contract that places the County at a disadvantage. Therefore, he believes it is in everyone's interests that this matter proceeds. He asked that the Chair recognize the record that has been made relative to the objection but not to entertain it for purposes of argument.

Chairman Nyklewicz did so recognize and noted that the Chair of the review panel is an attorney so he is briefed in legal matters and will be of value in steering the panel through the maze of issues and challenges that lie ahead.

In addition, Mr. Domina advised that he has contacted the Corporation Counsel in Waukesha County and asked for assistance through that office relative to advice and counsel for the panel so that the panel will have an attorney not from his office that will be able to provide counsel for the questions that are raised.

***ACTION BY: (Mayo) Call the question. 6-0***

***AYES:*** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

***NOES:*** 0

***EXCUSED:*** Coggs-Jones

**Vote on confirmation of the appointments: 6-0**

***AYES:*** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

***NOES:*** 0

***EXCUSED:*** Coggs-Jones

**NOTE: Approval of these appointments requires committee action only;  
County Board approval is not required.**

**SCHEDULED ITEMS (CONTINUED):**

**COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION)**

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e) and (g), for the purpose of discussing the following matter. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the said matter.

23. 04-435 From Director of Labor Relations, submitting the tentative 2004 Agreement Between County of Milwaukee and Milwaukee Deputy Sheriff's Association.

***NOTE: Committee on Personnel, on 11/5/04, recommended approval of the tentative agreement by a vote of 6-0.***

- 13-A-677 This item was taken out of order.

**APPEARANCE:**

Troy Hamblin, Director of Labor Relations

***ACTION BY: (McCue) Adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(c), (e) and (g), for the purpose of discussing the subject matter. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the said matter. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

The Committee adjourned into closed session at approximately 11:50 a.m. and reconvened in open session at approximately 12:15 p.m. Supervisors McCue, Quindel, Mayo, Johnson, Broderick and Nyklewicz (Chair) were present. Supervisor Coggs-Jones was excused.

***ACTION BY: (McCue) Approve the tentative 2004 Agreement between the County of Milwaukee and the Milwaukee Deputy Sheriff's Association. 6-0***

**AYES:** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

**NOES:** 0

**EXCUSED:** Coggs-Jones

\* \* \* \* \*

**SCHEDULED ITEMS (CONTINUED):**

**Addendum Items**

24. 04-538 From Risk Manager, requesting authorization to enter into an insurance purchase agreement for fidelity insurance.
25. 02-539 From Risk Manager, requesting authorization to enter into a one-year renewal  
(a)(b) agreement with the Wisconsin County Mutual Insurance Corporation.

13-A-570 **ITEMS 24 AND 25 WERE CONSIDERED TOGETHER.**

**APPEARANCES:**

John Rath, Risk Manager

Judith Litscher, Assistant Risk Manager

***ACTION BY: (Mayo) Approve Items 24 and 25. 6-0***

***AYES:*** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

***NOES:*** 0

***EXCUSED:*** Coggs-Jones

26. 04-545 From Director of Human Resources, requesting authorization to fill an unfunded position of Retirement Systems Manager in the Division of Human Resources.

13-A-585 **APPEARANCES:**

Charles E. McDowell, Director of Human Resources

***ACTION BY: (Mayo) Approve.***

Questions ensued.

This item was temporarily laid over so County Board staff could provide the Committee with a fiscal note for the subject request.

13-A-670 Later in the meeting:

**Vote on approval: 6-0**

***AYES:*** McCue, Quindel, Mayo, Johnson, Broderick & Nyklewicz (Chair) – 6

***NOES:*** 0

***EXCUSED:*** Coggs-Jones

**SCHEDULED ITEMS (CONTINUED):**

**DEADLINE**

*The deadline for items for the next regular meeting (January 27, 2005)  
is Thursday, January 13, 2005.*

***All items for the agenda must be in the Committee Clerk's  
possession by the end of the business day on  
THURSDAY, JANUARY 13, 2005.***

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with  
Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*

---

**STAFF PRESENT:**

Steve Agostini, Fiscal and Budget Administrator  
Jerome J. Heer, Director of Audits  
Douglas Jenkins, Deputy Director of Audits  
Steve Cady, Fiscal and Budget Analyst

---

This meeting was recorded on tape. The foregoing items were not necessarily considered in agenda order. Committee files contain copies of communications, reports and resolutions, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of Meeting: 9:05 a.m. to 12:20 p.m.

---

Adjourned,

*Lauri Henning*

Chief Committee Clerk  
Committee on Finance and Audit